



Executive Board Meeting AGENDA

Foothill Transit

EXECUTIVE BOARD MEETING
8:00 AM, July 30, 2010
Foothill Transit Administrative Office
2nd Floor Board Room
100 South Vincent Avenue
West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, DELACH, HERRERA, LANTZ, WALLACH
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JUNE 25, 2010 AND SPECIAL EXECUTIVE BOARD – STUDY SESSION OF JUNE 25, 2010
5. PRESENTATIONS:
 - 5.1. Michael De La Torre Presentation
 - 5.2. Contractors' Employee Recognition
 - 5.3. Telling Our Story
6. PUBLIC COMMENT

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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CONSENT CALENDAR: Items 7 through 13 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. FISCAL YEAR 2010 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

This item will be provided under separate cover.

Recommended Action:

8. 2010 LEGISLATION SUMMARY

Recommended Action: Receive and file the July 2010 Legislative Summary. There are no recommended positions on bills this month.

9. Foothill Transit Customer Service Program

Recommended Action: Receive and file an update on customer service performance since implementation of the Foothill Transit Customer Service Program.

10. REQUEST TO ISSUE RFP – Homeland Security Consulting Services

Recommended Action: Authorize the Executive Director to issue Request for Proposals (RFP) No. 11-001 for professional Homeland Security consulting services to develop Threat Assessments and Security Plans for Foothill Transit and three other regional transit partner agencies (Long Beach Transit, Los Angeles Department of Transportation, and Santa Monica Big Blue Bus).

11. REQUEST TO ISSUE RFP – Homeland Security Consulting Services for Foothill Transit Contract Staff

Recommended Action: Authorize the Executive Director to issue Request for Proposals (RFP) 11-002 for professional Homeland Security training services to provide security, threat, and emergency planning, response, recovery and mitigation training for Foothill Transit frontline and management staff.

12. Foothill Transit Special Services Update

Recommended Action: Receive and file an update on Foothill Transit's Special Services.



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**13. PROPOSED Foothill TRANSIT PROCUREMENT POLICIES AND PROCEDURES
MANUAL REVISIONS**

Recommended Action: Approve and adopt the proposed revisions to the Foothill Transit Procurement Policies and Procedures Manual.

REGULAR AGENDA:

14. GOLD LINE EASTSIDE TRANSIT CORRIDOR PHASE 2 ALIGNMENT ALTERNATIVES

Recommended Action: Adopt a position in support of the State Route 60 (SR-60) alignment of the Metro Gold Line Eastside Corridor Phase 2 alternatives.

15. Foothill TRANSIT ECOLINER UPDATE

Recommended Action: Receive and file the Foothill Transit Ecoliner Update.

16. FTA EMS IMPLEMENTATION PROGRAM PARTICIPATION

Recommended Action: Approve Foothill Transit's participation in the Federal Transit Administration's (FTA) EMS Assistance program, if selected.

17. TRANSIT ACCESS PASS (TAP) CRITICAL ITEMS UPDATE

Recommended Action: Receive and file the Transit Access Pass Critical Items update.

18. OVER-THE-ROAD COACH SURVEY RESULTS

Recommended Action: Receive and file a report on Foothill Transit's over-the-road coach survey results.

19. PERFORMANCE INDICATORS REPORT – FISCAL YEAR 2010

Recommended Action: Receive and file the Fiscal Year 2010 Performance Indicators Report.

20. TRANSIT STORE FISCAL YEAR 2010 REPORT

Recommended Action: Receive and file the Transit Store Fiscal Year 2010 Report.

21. CONTRACT AWARD – SOLAR POWER SYSTEMS



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Recommended Action: Authorize the Executive Director to negotiate final terms and conditions and execute a contract in the amount of Two Million Five Hundred Twenty Five Thousand Three Hundred and Seventy Dollars (\$2,525,370) with Earl Corporation for the installation of solar power systems at Foothill Transit's Pomona and Arcadia operations and maintenance facilities.

22. PILOT PROGRAM WITH PASADENA COMMUNITY COLLEGE

Recommended Action: Authorize the implementation of a pilot program with Pasadena City College (PCC) to encourage increased student ridership.

23. EXECUTIVE DIRECTOR COMMENT

24. BOARD MEMBER COMMENT

25. ADJOURNMENT

**The next Regular Meeting of the Foothill Transit
Executive Board is scheduled for
Friday, August 27, 2010 at 8:00 a.m.**