



# Executive Board Meeting AGENDA

## Foothill Transit

### SPECIAL EXECUTIVE BOARD MEETING

8:00 AM, May 11, 2010

Foothill Transit Administrative Office

2<sup>nd</sup> Floor Board Room

100 South Vincent Avenue

West Covina, CA 91790

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: MEMBERS CHANDLER, DELACH, DE LA TORRE, HERRERA, LANTZ
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MARCH 26, 2010 AND SPECIAL EXECUTIVE BOARD STUDY SESSION OF APRIL 14, 2010
5. PRESENTATIONS:
  - 5.1. Contractors' Employee Recognition
  - 5.2. Telling Our Story
6. PUBLIC COMMENT

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Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed three minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Executive Director's office at (626) 967-3147 extension 7204, at least 48 hours prior to the meeting.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 967-3147 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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**CONSENT CALENDAR:** Items 7 through 11 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. FISCAL YEAR 2010 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

*Recommended Action: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2010.*

8. PERFORMANCE INDICATORS REPORT – MARCH 2010

*Recommended Action: Receive and file the March 2010 Performance Indicators Report.*

9. TRANSIT STORE QUARTERLY REPORT

*Recommended Action: Receive and file the Transit Store Quarterly Report.*

10. 2010 LEGISLATION SUMMARY

*Recommended Action: Receive and file the April 2010 Legislative Summary. Adopt support positions on AB 2516, SB 1445 and S.3189.*

11. REQUEST TO ISSUE IFB - SMARTBUS SERVER VIRTUALIZATION

*Recommended Action: Authorize the Executive Director to issue Invitation for Bids (IFB) 10-041 for the virtualization of the SMARTBus servers.*

**REGULAR AGENDA:**

12. Foothill Transit Customer Service Program

*Recommended Action: Receive and file an update on customer service performance since implementation of the Foothill Transit Customer Service Program.*

13. TAP CONVERSION TO GFI SYSTEM 7

*Recommended Action: Provide direction to staff regarding Metro's request to delay Foothill Transit's*



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*conversion to the GFI System 7.*

14. Foothill Transit Ecoliner Update

*Recommended Action: Receive and file the Foothill Transit Ecoliner Update.*

15. Options Related to Introduction of Ecoliner

*Recommended Action: The recommendation is for the Executive Board to provide direction regarding the options related to the introduction of Ecoliner.*

16. Contract Award – Electric Bus Charging Station

*Recommended Action: Pending receipt of a Categorical Exclusion from the requirements of the National Environmental Policy Act issued by the Federal Transit Administration, authorize the Executive Director to negotiate final terms and conditions and execute a contract in the total amount of Six Hundred Sixty Eight Thousand Four Hundred and Twenty Eight Dollars (\$668,428) with E.C. Construction for the construction of an electric bus charging station; and landscaping and facility improvements at the Pomona Transit Center.*

17. Contract Award – Solar Power Systems

*Recommended Action: Pending completion of the Federal Transit Administration's review of the apparent low bidder's assertion of clerical error regarding its Buy America certification, authorize the Executive Director to negotiate final terms and conditions and execute a contract in the amount of Two Million Five Hundred Twenty Five Thousand Three Hundred and Seventy Dollars (\$2,525,370) with Earl Corporation for the installation of solar power systems at Foothill Transit's Pomona and Arcadia operations and maintenance facilities.*

18. Exercise Options – SmartBus System

*Recommended Action: Authorize the Executive Director to exercise three options under agreement No. 05-011 with Affiliated Computer Services (ACS), in the amount of One Hundred Ninety One Thousand Three Hundred Sixty Three Dollars and Twenty Five Cents (\$191,363.25) for one year extended warranty for vehicle mounted hardware; Two Hundred sixteen Thousand Eight Hundred Eighteen Dollar (\$216,818.00) for one year of software maintenance support; and Seventy Seven Thousand Seven Hundred Seventy Dollars (\$77,770.00) for software upgrade support.*

19. Proposed Fiscal Year 2011 Business Plan

*Recommended Action: Recommend approval of Foothill Transit's proposed Business Plan and Performance Targets for Fiscal Year 2011 to the Foothill Transit Governing Board.*



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20. PROPOSED SERVICE REDUCTIONS

*Recommended Action: Recommend approval of the Proposed FY 2011 Service Reductions to the Governing Board.*

21. PROPOSED FARE INCREASE

*Recommended Action: Recommend that the Governing Board Authorize the Executive Director to implement the fare increase detailed below on June 27, 2010.*

22. EXECUTIVE DIRECTOR COMMENT

23. BOARD MEMBER COMMENT

24. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code § 54956.8)

Property Address/Location: 100 S. Vincent Avenue, West Covina, CA 91790  
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper,  
Kevin McDonald  
Negotiating Parties: Delta JC, LLC  
Under Negotiation: Price and Terms

25. ADJOURNMENT

**The Annual Meeting of the Foothill Transit  
Governing Board is scheduled for  
Wednesday, May 19, 2010 at 7:45 AM**