

FOOTHILL TRANSIT

MINUTES

The regular meeting of the Foothill Transit Executive Board was held on Friday, June 25, 2010, at the Foothill Transit Conference Room, 100 South Vincent Avenue, 2nd Floor, West Covina.

Chairman Chandler called the meeting to order at 8:05 a.m. The following members were present, constituting a quorum of the Executive Board:

Roger Chandler, Chairman
Carol Herrera, Vice Chair
Peggy Delach
Paula Lantz
Pat Wallach

APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF MAY 19, 2010 AND REGULAR MEETING OF MAY 28, 2010

The minutes for the special meeting of May 19, 2010, and regular meeting of May 28, 2010, were approved as submitted.

Motion: Member Delach, seconded by Vice Chair Herrera
Vote: Unanimously carried

Chair Chandler acknowledged Nick Promponas, Senior Vice President, First Transit, and Kevin Kilka, Chief Operations Officer/President, MV Transportation.

Mr. Kilka thanked for Foothill Transit for their valuable support. Mr. Promponas reported that he recently attended a safety conference in Cincinnati, Ohio, where he reported significant reductions in bus accidents.

PRESENTATIONS:

5.1. Presentation to Michael De La Torre

This item was continued to the July 30, 2010, meeting.

5.2. Contractors' Employee Recognition

Wayne Fritz, General Manager, MV Transportation and Peter Greenberg, General Manager First Transit recognized the following employees, respectively:

- Danny Kwok, MV Transportation Operator of the Month who has scored two perfect ride checks.
- Charles Page, First Transit Operator of the Month, who has excellent people skills.

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Mayor Pro Tem Doug Tessitor, City of Glendora -- 1st Vice Chair of the Metro Gold Line Construction Authority and Chairman of the Gold Line Joint Powers Authority (JPA) -- invited the Foothill Transit Executive Board to the Metro Gold Line Foothill Extension groundbreaking event on June 26, 2010, at Newcastle Park in the City of Arcadia. Invited guests include Congresswoman Judy Chu, Congressman David Dreier, and House Representative Grace Napolitano, among others.

5.3. Assembly Member Mike Eng

Chairman Chandler welcomed Assemblyman Mike Eng, 49th District, a huge supporter of public transportation.

Assemblyman Mike Eng reported the following:

- The transit industry is one of the hardest hit by State funding, taking a 20% in the budget.
- Foothill Transit is commended for conducting public hearings to negotiate cost increases and line changes with the public.
- A coalition was created that developed Proposition 42, The Transportation Congestion Improvement Act, earmarking \$1.4 billion in gasoline sales tax revenues, to be used for state and local transportation purposes.
- On June 25, 2010, the \$400 million in State Transit Assistance (STA) funding was finally granted to Foothill Transit.

Assemblyman Eng pledged to continue his support of Foothill Transit and the transportation industry.

PUBLIC COMMENT

There was none.

CONSENT CALENDAR:

The Executive Board adopted the Consent Calendar items 7-12.

Motion: Member Lantz, seconded by Member Delach

Vote: Unanimously carried

[\(See Supporting Documents\)](#)

REGULAR AGENDA:

METRO GOLD LINE Foothill EXTENSION INTERFACE PLAN

LaShawn King Gillespie, Director of Planning, echoed Mr. Tessitor's announcement that construction of Phase 2A of the Foothill extension of the Gold Line will begin on June 26, 2010. It will extend the line from its current terminus in Pasadena through the cities of Arcadia, Monrovia, Duarte, Irwindale, and Azusa, and is scheduled for completion in 2014. The opening of the Gold Line will have impact on Foothill Transit service, as it provides another transit option in the San Gabriel Valley. The objective of the Bus Interface Plan project is to develop a coordinated bus interface plan for each proposed station along the Gold Line extension. The objective is to develop recommendations for improving the interface between the local bus transit services and light rail service. IBI Group is working with Parsons Brinkerhoff to review the existing bus service operating in the vicinity of the proposed extension of the Gold Line light rail. Members of Foothill Transit's administrative team have been working with the IBI team to review existing service and planned future service, once the Gold Line Extension is complete.

Ms. Gillespie introduced Mr. Bill DeLowe, IBI Group and Ms. Tanya Petsoris, Gold Line Extension Program.

Ms. Petsoris, Station Environment Coordinator, reported that construction began in the fall of 2009. Since then, they have met with Ms. Gillespie and Mr. Kevin McDonald to discuss interface plans.

Mr. DeLowe gave a PowerPoint presentation to the Executive Board. (Copy on file).

The Executive Board received and filed the report of the Metro Gold Line Foothill Extension and Bus Interface Plan.

Motion: Member Herrera, seconded by Member Wallach

Vote: Unanimously carried

[\(See Supporting Documents\)](#)

FOOTHILL TRANSIT ECOLINER UPDATE

Lauren Cochran, Senior Operations Analyst, reported the following:

- Ecoliner Bus 2002 arrived at the Pomona Operating Division on June 1, 2010. Upon arrival, it was inspected by Foothill Transit's maintenance team.
- The City of Pomona Building and Safety Division granted final approval of the construction plans for the electric bus charging station at the Pomona Charging Station. Initial construction is slated to commence on June 28, 2010.

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- Proterra is currently testing the autonomous drive unit on Ecoliner #2001 at its manufacturing facility in Golden, Colorado. The drive unit is a wireless communication device, which will be responsible for final drive info and positioning of the bus in the charge head without operator intervention. This will allow consistent connections of the bus within the charger and not rely on variations by individual operators.
- Ecoliner #2001 will be sent to the Altoona, Pennsylvania, Testing Facility in early July 2010, where fuel economy and acceleration testing will be conducted. The bus is scheduled to return to Foothill Transit in mid-July 2010.
- Ecoliner #2003 is on track for delivery in July 2010. All three Ecoliners will be ready for full transit service in Fall 2010.
- The United States Space Shuttle fleet will fly its last mission, capping a stellar 29-year run of space firsts with the 134th Shuttle launch. The National Aeronautics and Space Administration (NASA) has made available for that final flight, a place for the public to fly personal pictures. On board that final mission, STS-134 will have a picture of Foothill Transit Ecoliner bus #2001.
- Invitations to the September 3, 2010, Ecoliner fleet inauguration were sent to President Obama, Vice President Biden, Governor Schwarzenegger, and other members of Foothill Transit's federal and congressional delegation.

The Executive Board received and filed the Foothill Transit Ecoliner update.

Motion: Member Delach, seconded by Member Lantz
Vote: Unanimously carried
[\(See Supporting Document\)](#)

SPANISH LANGUAGE FOOHILL TRANSIT WEBSITE UPDATE

Linda Somilleda, Director of Marketing & Communications, reported that at the December 18, 2009, Executive Board meeting, the Executive Director was authorized to exercise option year one of the Pulsar Advertising Contract (No. 07-019) for general marketing services, including the addition of the design, production, translation and implementation of a Spanish language Foothill Transit website.

Work will include translation in Spanish of all static (non-animated) pages on the website. A beta test site has been created and is currently being reviewed internally. Once approved, the final site will go live to the public in July 2010 reflecting fare that took effect on June 27, 2010 and the July 18, 2010 service changes.

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The addition of the Spanish website will extend Foothill Transit's marketing and communication opportunities and provide an added benefit to current and potential Foothill transit customers. A secondary language version for the Asian community will be under consideration following the results of the United States 2010 Census.

The Executive Board received and filed the Spanish Language Foothill Transit Website Update report.

Motion: Member Delach, seconded by Vice Chair Herrera

Vote: Unanimously carried

[\(See Supporting Documents\)](#)

TRANSIT ACCESS PASS (TAP) CRITICAL ITEMS UPDATE

Richard Hasenohrl, Director of Finance, reported that at the May 28, 2010, Executive Board Meeting, the Board directed staff to monitor a list of critical issues regarding the Transit Access Pass (TAP) system, and to report monthly on the status of each issue.

The items were classified into four categories:

1. Equipment/Maintenance/Reports
2. System Modifications
3. Regional Business Rules, and
4. Fare Media.

The Executive Board also requested a release from Metro allowing Foothill Transit to pursue a stand-alone fare collection system should it choose to do so. It was recommended by counsel that the requested release letter references the September 30, 2009, letter addressed to Metro's Executive Director, Art Leahy ([Copy on File](#)). During the last thirty days, there has been activity on three of the items:

1. *Reconciliation of Farebox Revenue to NexFare System* – There have been no reports of maintenance and equipment failures at one facility; however, systemic failures are still occurring at the other facility.
2. *Farebox Stalls* – A software update has been installed facilitating the loading revenue onto TAP cards, and has been successful, resulting in the elimination of the stalling problem.
3. *Update/Change/Modify* – On June 3, 2010, the TAP-Enabled Users Group met with the Los Angeles City Municipal Operators Association (LACMOA) to address changes and/or modifications to the Operating Rules and Participation Agreement, which will allow agencies much more latitude when changes to their business rules are desired. These include fare increases, new fare media, or changes in transfer policy, etc. To date, there has been no activity regarding this plan.

Doran Barnes, Executive Director, thanked Matt Raymond. LA Metro, for assisting Foothill Transit with its concerns, and reported that reports will be provided monthly on the progress on TAP system critical items.

The Executive Board received and filed the Transit Access Pass Critical Items update.

Motion: Vice Chair Herrera, seconded by Member Delach

Vote: Unanimously carried

[\(See Supporting Documents\)](#)

SMARTBUS UPDATE

David Suarez, Transit Technology Manager, reported that in 2004, Foothill Transit embarked on the procurement of its SMART*Bus* System (SBS). The contract was awarded to Orbital Sciences (now Xerox), and implementation began shortly thereafter. The SMART*Bus* System has proven to be a valuable tool by Foothill Transit's operations and maintenance contractors, MV Transportation and First Transit.

Several prominent features of the system include:

- The automatic vehicle location (AVL) feature, a useful tool for dispatchers and customer service representatives in locating coaches and estimating bus arrival time for riders. Additionally, it assists supervisors and mechanics to respond to situations on the field.
- The SMART*Bus* System's video and audio playback functionality help with investigations by the operations and maintenance facilities, as well as, by the Operations and Safety and Security teams.
- Foothill Transit's planning team uses the ridership and route schedule adherence data to help in the decision-making process to determine route efficiency. Currently, SMART*Bus* data is imported into the TransTrack business intelligence system. SMART*Bus* will also send system data to the soon to be launched Regional Integration of Intelligent Transportation Systems (RIITS) servers hosted by Metro. RIITS is a regional effort to bring together data from various transportation modes in real time environment for all customers'/stakeholders' use. The next step for the system is Foothill Transit's transition from manual data to system data for determining on-time performance and National Transit Database (NTD) reporting.
- The bus signal priority system will be installed on Line 187, which will contribute towards on-time performance on the line. The system will transmit a radio frequency request to traffic signal controllers at designated intersections to hold a green signal or speed up the change from a red to green signal if a bus is approaching and is behind schedule.

The Executive Board received and filed the Foothill Transit SMART*Bus* Update.

Motion: Member Delach, seconded by Member Lantz

Vote: Unanimously carried

[\(See Supporting Document\)](#)

CONTRACT AWARD – SOLAR POWER SYSTEMS

This item was deferred to the July 30, 2010, Executive Board meeting.

EXECUTIVE DIRECTOR COMMENT

Mr. Barnes reported the following:

- Last week, he discussed the September 3rd Ecoliner launch with key delegates in Washington, D.C., and several offered to provide assistance.
- The Annual Transit Conference for the The Elderly and Disabled, an international group who deal with transportation issues, was held last month in Hong Kong. Mr. Barnes attended the conference representing Veolia Transportation. Veolia are the providers of double-decker coaches in Hong Kong.
- On behalf of the Executive Board, he wished Vice Chair Herrera a Happy Birthday.

BOARD MEMBER COMMENT

There was none.

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900

Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald

Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director

Under Negotiation: Price and Terms

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code § 54956.8)

Property Address/Location: 100 S. Vincent Avenue, West Covina, CA 91790

Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald

Negotiating Parties: CHASE, Terri R. Murray

Under Negotiation: Price and Terms

The Executive Board recessed at 9:08 a.m. to Closed Session.

The Executive Board reconvened at 9:29 a.m. from Closed Session.

Darold Pieper, General Counsel, announced that no reportable action was taken in Closed Session.

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ADJOURNMENT

There being no further business, the Executive Board adjourned at 9:30 a.m.

Staff and guests present:

Doran Barnes, Executive Director
Kevin McDonald, Deputy Executive Director
Darold Pieper, General Counsel
LaShawn King Gillespie, Director of Planning
Lauren Cochran, Senior Operations Analyst
David Reyno, Director of Government Relations
Richard Hasenohrl, Director of Finance
David Suarez, Transit Technology Manager
Linda Somilleda, Director of Marketing & Communications
Mike Eng, Assemblyman, 49th District
Ben Escobedo, Field Representative, 49th Assembly District
Tim Eagen, Capital Representation Group Inc.
Nick Promponas, First Transit
Kevin Kilka, MV Transportation
Doug Tessitor, 1st Vice Chair of the Metro Gold Line Construction Authority
Bill DeLowe, IBI Group
Tanya Petsoris, Gold Line Construction Authority
Matt Raymond, Los Angeles County Metro
Martha Arana, Commission Services