



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, December 16, 2022
8:30 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Calaycay at 8:33 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Calaycay.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Becky Shevlin, Member Cynthia Sternquist, Vice Chair
Cory Moss, Chair Corey Calaycay

Absent: Member Gary Boyer

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

5. OVERVIEW OF LA METRO FARE ADJUSTMENTS

David Sutton, Senior Executive Officer, LA Metro presented an overview on fare capping and Metro's recent fare adjustments. He reviewed the goals of the fare adjustments, which are equity, simplification, and ridership. He reviewed the benefits of fare capping, which include the more you ride the more you save, no upfront payment for passes, pay as you go, riders never pay more than the daily or weekly cap, and equity. He also reported on the efforts to convert cash paying riders to TAP, and the phased marketing campaigns.



Korey Clarke, Budget Manager, LA Metro presented on the adopted fare policy changes to align with fare capping.

Mike Greenspan provided one minute of Public Comment on the LA Metro fare adjustments. Armando Herman provided one minute of Public Comment on the LA Metro fare adjustments.

6. **REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Regular Meeting of October 28, 2022.

Motion by Vice Chair Moss, second by Member Shevlin, the minutes for the Regular Meeting of October 28, 2022 were approved. Motion carried 4-0.

7. **INTRODUCTION OF Foothill TRANSIT BUSINESS PARTNERS**

Steve Shaw, Chief Operating Officer, Keolis North America addressed the Executive Board.

Brent Johnson, Assistant General Manager, Transdev addressed the Executive Board.

CONSENT CALENDAR

Mike Greenspan provided one minute of Public Comment on the Consent Calendar. Armando Herman provided one minute of Public Comment on the Consent Calendar.

Member Sternquist requested that Item 12, Election Update, be pulled for presentation.

8. **OCTOBER 2022 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through October 31, 2022. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of October 31, 2022, for the fiscal year ending June 30, 2023.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file. Motion carried 4-0.



9. **FISCAL YEAR 2023 FIRST QUARTER BUDGET UPDATE**

Recommendation: Receive and file the Fiscal Year 2023 First Quarter Budget Update.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file.
Motion carried 4-0.

10. **OCTOBER 2022 PERFORMANCE INDICATORS REPORT**

Recommendation: Receive and file the October 2022 Performance Indicators Report.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file.
Motion carried 4-0.

11. **DECEMBER 2022 PROCUREMENT MONTHLY REPORT**

Recommendation: Receive and file the Procurement Monthly Report for December 2022.

Motion by Member Shevlin, second by Vice Chair Moss, to receive and file.
Motion carried 4-0.

12. **ELECTION UPDATE**

This item was pulled for presentation by Member Sternquist.

Recommendation: Receive and file the Election Update for the November 8, 2022 General Election.

Member Sternquist asked how transportation funding would be affected now that the republicans are scheduled to take control of the House. Mathew Nakano, Government Relations Coordinator, introduced Foothill Transit Advocate Jan Powell who provided updates on legislative activities in Washington, DC. Ms. Powell reported that she believes the House will seek to refrain from federal spending and prevent increasing taxes. She also reported that earmarks would be retained and reported on the omnibus spending bill.

The Executive Board received and filed this presentation.



13. **RESOLUTION AUTHORIZING TELECONFERENCED PUBLIC MEETINGS**

Recommendation: Adopt Resolution 2022-18 (Attachment A) authorizing teleconferenced public meetings for the Executive Board and Governing Board if needed for the next 30 days.

Motion by Member Shevlin, second by Vice Chair, to adopt. Motion carried 4-0

14. **RESOLUTION ADOPTING EXECUTIVE AND GOVERNING BOARD MEETINGS SCHEDULE FOR 2023**

Recommendation: Adopt Resolution No. 2022-19, the Executive and Governing Board Meetings Schedule for 2023.

Motion by Member Shevlin, second by Vice Chair Moss, to adopt. Motion carried 4-0.

15. **AUTHORIZATION FOR CONTRACT AMENDMENT FOR MT. SAN ANTONIO COLLEGE (MT. SAC) TRANSIT CENTER CONSTRUCTION CONTRACT**

Recommendation: Authorize the Chief Executive Officer to approve up to an additional \$500,000 in change orders on Contract No. 20-062.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 4-0.

16. **AUTHORIZATION TO AWARD CONTRACT FOR BATTERY ELECTRIC BUS CHARGER MAINTENANCE**

Recommendation: Authorize the Chief Executive Officer to award Contract No. 23-034 to Apollo Electric, Inc. to provide monthly basic preventative maintenance services for Foothill Transit's battery electric bus chargers located at the Pomona Transit Center, Pomona Operations and Maintenance Facility, Azusa Intermodal Transit Center, and Irwindale Arcadia Yard for \$789,300 for three years. The agreement includes three one-year options that can be exercised at Foothill Transit's sole discretion.

Motion by Member Shevlin, second by Vice Chair Moss, to approve. Motion carried 4-0.



REGULAR AGENDA

17. AUTHORIZATION TO AWARD CONTRACT FOR SECURITY SERVICES

Recommendation: Authorize the Chief Executive Officer to negotiate final terms and conditions and enter into Agreement No. 23-002 with Whelan Security of California DBA GardaWorld Security Services, for a total life of contract amount not to exceed \$6,864,350.96 for blended security services including fixed guards, mobile surveillance, and remote monitoring. The contract term will include three base years and two one-year options.

John Curley, Chief of Safety and Security, presented this item.

Mr. Curley reported on the scope of services and blended security needs. Five proposals were received and pre-qualified. American Global Security and GardaWorld were selected for interviews. GardaWorld received the highest score.

Mr. Curley responded to questions from Member Shevlin and Member Sternquist regarding deployment of in-person security or police and technology. Mike Greenspan provided one minute of Public Comment on the contract award for security services. Armando Herman provided one minute of Public Comment on the contract award for security services.

Motion by Vice Chair Moss, second by Member Shevlin, to approve. Motion carried 4-0.

18. CHIEF EXECUTIVE OFFICER COMMENT

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- December marks the 35th anniversary of the creation of the Foothill Transit Zone.
- Foothill Transit will offer free rides on New Year's Eve.
- Foothill Transit will be operating Rose Bowl shuttle service on January 2, 2023. He shared an image of Foothill Transit's Rose Bowl ad, which was chosen to appear in the Rose Bowl Program.



19. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Members of the Executive Board wished everyone happy holidays.
- Chair Calaycay announced that the meeting would be adjourned in the memory of former mayor of Claremont, Joe Lyons.

20. **GENERAL PUBLIC COMMENT**

Mike Greenspan provided one minute of General Public Comment. Armando Herman provided one minute of General Public Comment.

21. **ADJOURNMENT**

Adjournment for the December 16, 2022, Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned in the memory of Joe Lyons at 9:41 a.m.

Prepared by:


Christina Lopez, Board Secretary

Approved on: 02/28/2023