



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, April 29, 2022
9:15 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 9:26 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Special Meeting of March 17, 2022, Regular Meeting of March 25, 2022, and Special Meeting of April 6, 2022.

Motion by Vice Chair Calaycay, second by Member Moss, the minutes for the Special Meeting of March 17, 2022, Regular Meeting of March 25, 2022, and Special Meeting of April 6, 2022 were approved. Motion carried 5-0.

5. GENERAL PUBLIC COMMENT

No members of the public addressed the Foothill Transit Executive Board.

5.1. Chief Executive Officer Response to Public Comment

There was no response to Public Comment by the Chief Executive Officer.



CONSENT CALENDAR

There was no Public Comment on Consent Calendar Items 6-10.

6. MARCH FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through March 31, 2022. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of March 31, 2022, for the fiscal year ending June 30, 2022.

Motion by Member Shevlin, second by Vice Chair Calaycay, to receive and file. Motion carried 5-0.

7. RESOLUTION AUTHORIZING TELECONFERENCE PUBLIC MEETINGS

Recommendation: Adopt Resolution 2022-08 (Attachment A) authorizing teleconferenced public meetings for the Executive Board and Governing Board if needed for the next 30 days.

Motion by Member Shevlin, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.

8. APRIL 2022 PROCUREMENT MONTHLY REPORT

Recommendation: Receive and file the Procurement Monthly Report for April 2022.

Motion by Member Shevlin, second by Vice Chair Calaycay, to receive and file. Motion carried 5-0.

9. HOLIDAY SERVICE SCHEDULE FOR FISCAL YEAR 2023

Recommendation: Approve the proposed FY 2023 Holiday Service Schedule.

Motion by Member Shevlin, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

10. RESOLUTION FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM

Recommendation: Adopt the following resolution: Resolution No. 2022-09: Authorization for the Execution of the Low Carbon Transit Operations



Program (LCTOP) Project “Foothill Transit Hydrogen Fuel Cell Bus Deployment” in the Amount of \$1,144,295 (Attachment A).

Motion by Member Shevlin, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.

REGULAR AGENDA

11. MT. SAN ANTONIO COLLEGE TRANSIT CENTER PROJECT UPDATE

Recommendation: Receive and File the Mt. San Antonio College (Mt. SAC) Transit Center Project Update.

Sharlane Bailey, Director of Capital Projects and Facilities, presented this item.

Ms. Bailey presented an overview of the project and reported that the contractor has encountered a number of unforeseen utilities requiring relocation or modifications and resulting in cumulative costs exceeding the provisional sum. The total change order request as of April 2022 is \$592,000. Foothill Transit has approved \$220,000 in change orders. A Memo of Understand (MOU) Addendum is being reviewed by Mt. SAC that will help assist with the escalating costs. Staff anticipates bringing back an item to the Executive Board for a contract amendment for the construction contractor.

She introduced Gary Nellesen, Executive Director of Facilities Planning and Management, Mt. SAC, and Gary Gidcumb, Senior Manager, Construction Project, Mt. SAC. Both spoke about the Foothill Transit and Mt. SAC partnership and the ongoing project.

There was no Public Comment on this presentation. Staff responded to questions by Member Boyer regarding the unforeseen utilities that the contractor has encountered.

The Executive Board received and filed this presentation.

12. FLEET REPLACEMENT

Recommendation: Provide direction to the Chief Executive Officer regarding the type of replacement buses to be procured in fiscal years 2024 and 2025.

Roland Cordero, Director of Maintenance and Vehicle Technology, presented

this item.

Mr. Cordero reported that the Infrastructure Investment and Jobs Act (IIJA) was signed into law on November 15, 2021. The law authorizes \$1.2 trillion for transportation and infrastructure spending. The IIJA invests \$91.2 billion to replace buses with zero-emissions vehicles, and \$1.1 billion available for FY2022 grants.

Currently, Foothill Transit has on order 33 40-foot fuel cell electric buses. The buses are scheduled for delivery beginning in August 2022 through January 2023. For the next two years, Foothill Transit will need to retire 30 buses each year that have reached the end of their useful life and will need to procure replacement buses.

Staff will apply for funding through the federal government's Low or No Emission competitive grant program to purchase zero-emissions buses to replace the retiring buses. If Foothill Transit is awarded a grant, the agency will be able to purchase either hydrogen fuel cell or battery electric buses.

The recommendation was revised to authorize the Chief Executive Officer to procure 15 fuel cell electric buses and 15 battery electric buses to replace 30 CNG buses that have reached their useful life.

There was no Public Comment on this presentation. Staff responded to questions from Member Boyer and Member Shevlin regarding the grant funding.

Motion by Vice Chair Calaycay, second by Member Shevlin, to approve the revised recommendation. Motion carried 5-0.

13. **APRIL 2022 LEGISLATIVE REPORT**

Recommendation: 1. Receive and file the April 2022 Legislative Report; Adopt SUPPORT positions on H.R. 69 (Buchanan; 2. Sunshine Protection Act of 2021), SB 922 (Wiener), and AB 2622 (Mullin); and 3. Adopt a WORK WITH AUTHOR position on AB 1919 (Holden).

Yoko Igawa, Director of Government Relations and Jan Powell, Foothill Transit's Washington DC Advocate, presented this item.

Ms. Igawa reported on recommended support positions on H.R. 69 - Sunshine Protection Act that makes daylight savings time permanent, S.B. 922 - CEQA Exemptions that expedites clean transportation projects



including zero-emissions infrastructure, and A.B. 2622 – ZEB Tax Exemptions that exempts state sales and use taxes on zero-emissions buses for California transit agencies.

She also reported that a work with author position was recommended on A.B. 1919 – Free Youth Transit Passes that requires California transit agencies to offer free transit to youth 25 years and younger in order to be eligible for TDA, STA, and LCTOP state funding. A work with author position would allow staff to continue to work with the author and staff to pursue language on the bill that addresses concerns that may arise because of the bill.

There was no Public Comment on this presentation. Staff responded to questions from the Executive Board regarding A.B. 1919.

The recommendation was revised to receive and file the report and adopt support positions on H.R. 69 and A.B. 2622.

Motion by Member Boyer, second by Vice Chair Calaycay, to receive and file the legislative report and adopt the revised recommendation. Motion carried 5-0.

14. **LINE 270 – EXTENSION TO ARCADIA L LINE STATION**

Recommendation: Recommend to the Governing Board that it authorize the Chief Executive Officer to implement the existing routing changes to Line 270 on an ongoing basis.

Josh Landis, Planning Manager, presented this item.

Mr. Landis reported that in November 2021, in an effort to address the concerns from the local community, Foothill Transit began operating a pilot extension for Line 270 that extended the routing from Monrovia to the Arcadia L Line Station.

This was considered a major service change and required public outreach and a Public Hearing. The public outreach period was March 21 through April 15 and the Public Hearing was held on April 7. Twenty comments were received. All 20 comments were in favor of permanently extending the line to the Arcadia Station.

There was no Public Comment on this presentation. Member Shevlin stated that the change was a real improvement and that she has received positive input.

Motion by Vice Calaycay, second by Member Shevlin, to approve. Motion carried 5-0.

15. **LINE 188 PROPOSED ROUTE MODIFICATION**

Recommendation: Provide direction to staff regarding the implementation of the proposed Line 188 route modification.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel reported on a proposed Line 188 modification. The proposed modification would provide service to eastern Claremont and service would go from hourly to 15-20 minute frequency. More service would be provided to the Claremont Colleges, which participate in the Class Pass Program and a bus stop would be located close to the LC Vocation Training Center.

There are two options for implementation. Option 1 is a pilot implementation. This consists of notifying customers, implement the change for 3-4 months, collect comments from customers during the 3-4 month pilot, and present findings to the Board for consideration to make change permanent. Option 2 is a formal outreach implementation. This consists of notifying customers' first, formal feedback process, present findings to the Board for consideration to implement change, and implement the route modification if approved. The process for Options 2 takes 6-8 months. Option 3 would be no change to Line 188.

The Executive Board recommended the implementation of Option 1, the pilot implementation.

Motion by Member Shevlin, second by Member Moss, to approve Option 1 pilot implementation. Motion carried 5-0.

16. **FOOTHILL TRANSIT FORWARD UPDATE**

Recommendation: Receive and file the Foothill Transit Forward Update.

Joe Raquel, Director of Planning, presented this item.

Mr. Raquel provided an update on the Foothill Transit Forward study. He shared the results of the first round of public outreach where the focus was customer and stakeholder needs and overall satisfaction with the service.



Next steps include adjusting concepts based on stakeholder feedback, calculating costs and revising service concepts, and sharing service proposals with the community. Completion of the study is scheduled for late summer 2022.

There was no Public Comment on this presentation. Staff responded to comments and questions by members of the Executive Board.

The Executive Board received and filed this presentation.

17. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 5).

18. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Thanked the Executive Board for their support.

19. **BOARD MEMBER COMMENT**

There were no comments by Members of the Foothill Transit Executive Board.

20. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** Existing Litigation, Government Code § 54956.9(a)

Name of Case: *Julian Bryant, et al. v. City of Pomona, Foothill Transit, et al.*, Los Angeles Superior Court Case No. 19STCV46308

21. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** Existing Litigation, Government Code § 54956.9(a)

Name of Case: Name of Case: *Gabriela Cabrera v. City of West Covina, Foothill Transit, et al.*, Los Angeles Superior Court Case No. 21PSCV01003

The Executive Board recessed into Closed Session on Agenda Items No. 20 and No. 21 at 10:41 a.m.



22. **CLOSED SESSION REPORT**

The Executive Board reconvened at 11:57 a.m.

Darold Pieper, General Counsel, reported that there were no reportable actions.

23. **ADJOURNMENT**

Adjournment for the April 29, 2022 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 11:57 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez".

Christina Lopez, Board Secretary

Approved on: 05/27/2022