



**Foothill Transit**

**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2<sup>ND</sup> FLOOR BOARD ROOM  
100 S. VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Friday, March 25, 2022  
7:45 a.m.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Sternquist at 7:48 a.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Member Vizcarra.

**3. ROLL CALL**

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Victor Preciado, Member Emmett Badar, Member Edward Alvarez, Member Gary Boyer, Member Albert Ambriz, Member Rosario Diaz, Member Paul Cheng, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Felicia Williams, Member Fernando Vizcarra, Member Steve Tye, Member Jessica Ancona, Member Cory Moss, Member Hector Delgado, Member Sam Pedroza, Member Cynthia Sternquist

Absent: Member Rick Crosby, Member Linda Freedman, Member Daniel Damian, Member John King, Member Valerie Munoz

**4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER**

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**5. REMARKS BY CONGRESSWOMAN LINDA SÁNCHEZ**

Member Cory Moss introduced Congresswoman Linda Sánchez and thanked her for attending. Congresswoman Sánchez congratulated Foothill Transit on



its \$50 million grant and stated that she hopes the assistance will help increase ridership. She also reported on how the infrastructure bill will help improve public transportation. She also stated that she looks forward to working with the cities in the San Gabriel Valley in ensuring they get their fair share of funding. She thanked the Governing Board for allowing her to speak at the meeting.

6. **REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Governing Board Meeting of January 28, 2022.

Motion by Vice Chair Calaycay, second by Member Shevlin, the minutes for the Regular Meeting of January 28, 2022 were approved. Motion carried 18-0. Member Diaz abstained.

7. **INTRODUCTION OF Foothill TRANSIT BUSINESS PARTNERS**

Laura Hendricks, Chief Executive Officer, Transdev U.S., addressed the Governing Board. Ms. Hendricks thanked the Governing Board for their support and assured the board that Transdev is committed to the safety and security of their team.

Andres De Los Rios, Keolis General Manager, Foothill Transit Operations, addressed the Governing Board. He reported that the Pomona Facility has not had any COVID cases since mid-February. He thanked Member Preciado and Doran Barnes, Chief Executive Officer, for introducing Keolis staff to a number of organizations that have assisted in the hiring of new Keolis employees.

8. **GENERAL PUBLIC COMMENT**

Jaime Villanueva, Teamsters Local 572, addressed the Governing Board. He stated that Teamsters Local 572 represents the mechanics at the Arcadia facility. He expressed the union's support for Transdev, and stated that of the various contractors that have operated the services at Arcadia, Transdev has been the only contractor to provide the tools needed by mechanics that allow them to keep the buses running.

Dickie Rodriguez, Transdev Technician, addressed the Governing Board. He stated he is representing the mechanics and shared that Transdev provides the special tools to keep the buses running and that Transdev's upper management visits the facility and they show their appreciation for staff.

8.1. Chief Executive Officer Response to Public Comment

There was no response to Public Comment by the Chief Executive Officer.

9. **FOOTHILL TRANSIT SECURITY UPDATE**

Recommendation: Receive and file an update on Foothill Transit's Security efforts.

John Curley, Chief of Safety and Security, presented this item.

Mr. Curley reported that there has not been a bus operator assault since November 2021. Bus operator assaults has been added to the PTASP as something that needs to be mitigated. He reviewed the Security and Emergency Preparedness Plan (SEPP), and the development of a Foothill Transit Emergency Operations Center. He also reported on workplace and intervention training, Foothill Transit Watch safety mobile app, and additional security goals.

Mr. Curley introduced Shawn Kehoe, Captain, L.A. County Sheriff, who provided an update on the services that the Sheriff's department provide the region. He gave an overview of the Sheriff's transit mental evaluation team and the work they do with persons experiencing homelessness. He also reported on the Sheriff's bus riding teams and the mitigation of fare evasion.

Mr. Curley responded to questions and comments by the Governing Board. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

10. **COVID-19 OPERATIONS UPDATE**

Recommendation: Receive and file an update on the continuing impacts of COVID-19 on Foothill Transit's operations.

LaShawn King Gillespie, Director of Operations and Customer Service, presented this item.

Ms. Gillespie reported that the TSA has extended the mask mandate through April 18, 2022. The marketing and communications team continues to communicate the mandate to Foothill Transit customers. She also reported



on the operational challenges and the decrease of COVID related absences at the contractors. Staff is also tracking when the contractors has adequate staff and how much additional service is being provided. The contractors are providing onsite testing for their employees. The vaccination rate for the Foothill Transit team is tracking at more than 75 percent.

Member Shevlin asked if there is resistance by riders in regards to wearing masks on buses. Ms. Gillespie responded that there is resistance and that is why a strong communications message has been maintained and staff continues to work closely with the contractors. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

11. **CLUSTER 5 ELECTIONS NOTIFICATION**

Recommendation: Receive notification of Cluster 5 elections to be held on May 27, 2022.

Christina Lopez, Board Secretary, presented this item.

Ms. Lopez reported that Cluster 5 consisting of three county appointees will hold elections for Executive Board Member and Executive Board Alternate at the May 27, 2022 Annual Meeting. The current representatives on the Executive Board are Executive Board Chair Cynthia Sternquist and Executive Board Alternate Sam Pedroza.

She reviewed the process for those that may be interested in completing a Notification of Interest Form. The form is optional, and used as a way to inform other members of their cluster of their interest on serving on the Executive Board. Governing Boards Members elected to the Executive Board will serve a term that runs from May 2022 to May 2025.

There were no questions or comments by members of the Governing Board and there was no Public Comment on this item.

The Governing Board received notification of the Cluster 5 elections.

12. **FISCAL YEAR 2022 BUSINESS PLAN INITIATIVES UPDATE**

Recommendation: Receive and file an update on Foothill Transit's FY2022 Business Plan Initiatives.



Kevin Parks McDonald, Deputy Chief Executive Officer, presented this item.

Mr. McDonald provided an update on the nine agency initiatives that are included in the current business plan. The nine initiative are as follows: Fuel Cell Bus and Infrastructure Project, Zero-Emissions Double Deck Bus Project, Facility Security Hardening, Foothill Transit FORWARD, Mt. SAC Transit Center, Cal Poly Pomona Bronco Mobility Hub and Class Pass, Operations Contract Procurement, Legislative Advocacy, and ExpressLanes Operation.

Member Williams asked that fuel diversity be tracked; the new, future and what the agency is required to have. There was no Public Comment on this item.

The Governing Board received and filed this presentation.

13. **FISCAL YEAR 2022 BUDGET UPDATE**

Recommendation: Receive and file the February year-to-date budget update for the fiscal year ending June 30, 2022.

Michelle Lopes Caldwell, Director of Finance and Treasurer, presented this item.

Ms. Caldwell reported on the budget results through February 28. For the fiscal year that ends on June 30, 2022. The budget is within the approved year-to-date budget of \$73.9 million. Foothill Transit continues to incur expenses related to COVID-19 and they amount to approximately \$473k through February. Foothill Transit through February is currently \$4.4 million under budget. The Purchased Transportation account experienced the greatest amount of savings at \$3.4 million. The cost of fuel is approximately \$1 million over the year-to-date CNG fuel budget. It is anticipated the CNG fuel budget will end the fiscal year \$1.5 million over budget. Staff is still forecasting to finish the year within the approved operating budget.

The pandemic has continued to impact service, as lower ridership has been experienced throughout the region. To mitigate the fare revenue decrease a successful Summer Sale was held. Through February, \$4.7 million of fare revenue has been collected. In addition, Foothill Transit has drawn down all \$30 million of CRRSA funds.

Member Barakat asked that staff follow-up with the Sanitation District, which is processing food waste for renewable fuel. There was no Public Comment on this item.



The Governing Board received and filed this presentation.

14. **CONTINUED GENERAL PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 8).

15. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- The \$50 million grant Foothill Transit received are specifically designed to maintain essential services and maintain workforce.
- Foothill Transit received a \$7.9 million from the Bus and Bus Facility Program that will assist in expanding the Double Deck Bus Program.
- On Wednesday, Foothill Transit lowered fares on express routes and Silver Streak to the local amount \$1.75.
- The draft budget will be presented to the Executive Board in April and then will be presented to the Governing Board for final approval at the May Annual Governing Board meeting.
- Foothill Transit will be having its picnic at the L.A. County Fair on May 21, 2022. More information will be provided to Governing Board Members.

16. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Paras-Caracci asked if materials would be provided to Governing Board Member to share on social media regarding the fare sale.
- Member Preciado stated that the fare sale is a great idea and he downloaded the fare sale image from Twitter.
- Vice Chair Calaycay acknowledged Mr. Barnes for the great team.
- Member Paras-Caracci requested that the meeting be adjourned in the memory of Bernard Fasana, father of former Foothill Transit Executive Board and Governing Board Member John Fasana.



17. **ADJOURNMENT**

Adjournment for the March 25, 2022, Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board meeting adjourned in the memory of Bernard Fasana at 9:15 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is written in a cursive style and is positioned above a horizontal line.

Christina Lopez, Board Secretary

Approved on: 04/29/2022