



Foothill Transit

EXECUTIVE BOARD MEETING

West Covina, CA
Friday, April 30, 2021



Foothill Transit

Foothill Transit MISSION

To be the premier public transit provider committed to:

SAFETY

COURTESY

QUALITY

RESPONSIVENESS

EFFICIENCY

INNOVATION



Foothill Transit VALUES

SAFETY

We educate, encourage, and endorse a strong culture of safety at all levels of the organization, valuing the responsibility entrusted in us by the communities that we serve.

RESULTS

We value the achievement of organizational goals and initiatives as defined in our business plan and involving all levels of the organization.

INTEGRITY

We are committed to high ethical standards based on accountability, honesty, respect, transparency, and a high level of fiscal responsibility.

GRATITUDE

We are a team united in thankfulness for each other; we express gratitude for our many opportunities by investing our time and energy in our community and industry, and through the open expression of appreciation.

DIVERSITY

We create an environment rich with talented people and differing viewpoints, valuing the unique perspectives that everyone brings.

TEAM MEMBERS

Our team members are the key to Foothill Transit's success and we are committed to supporting them through education, development, and recognition.

COMMUNICATION

We value and are committed to open honest respectful discussion which is responsive, informative, and constructive.

SUSTAINABILITY

We embrace sustainability because it benefits all aspects of our business while helping our communities by protecting the environment through measured and responsible stewardship of resources.



Foothill Transit

Executive Board Meeting AGENDA

EXECUTIVE BOARD MEETING - TELECONFERENCE

9:15 AM, APRIL 30, 2021

Foothill Transit Administrative Office

2nd Floor Board Room

100 South Vincent Avenue

West Covina, CA 91790

FOOTHILL TRANSIT IS TAKING ALL PRECAUTIONS POSSIBLE TO PREVENT THE SPREAD OF COVID-19. FOR THE HEALTH AND SAFETY OF ALL EXECUTIVE BOARD MEMBERS, FOOTHILL TRANSIT STAFF, AND THE PUBLIC, PARTICIPATION IN THE MEETING WILL BE DONE REMOTELY VIA TELECONFERENCE USING THE FOLLOWING ZOOM MEETING LINK: <https://foothilltransit.zoom.us/j/81422227867>. ALTERNATIVELY, TO PARTICIPATE VIA PHONE, DIAL (669) 900-6833 AND ENTER MEETING ID: 814-2222-7867.

1. CALL TO ORDER
2. ROLL CALL: MEMBERS BOYER, CALAYCAY, MOSS, SHEVLIN, STERNQUIST
3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER
4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MARCH 26, 2021, AND SPECIAL MEETING OF APRIL 7, 2021.
5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS

Public Comment: Members of the public shall have the right to address the Board on any item of interest which is within the jurisdiction of the Board before or during the Board's consideration of the item. Presentation shall not exceed two minutes in length. Action may be taken on any item identified on the agenda. Persons wishing to comment should submit a "Request to Speak" form to the Secretary. Note: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting by calling (626) 931-7300 extension 7204 or at the agency's offices located at 100 S. Vincent Ave., Suite 200, West Covina, CA 91790. Documents, including PowerPoint handouts, distributed to Board Members by staff or Board Members at the meeting will simultaneously be made available to the public upon request.



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2nd Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790

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CONSENT CALENDAR: Items 7 through 12 are consent items which may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

7. MARCH 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommended Action: Receive and file the Financial Statements and Investment Summary year-to-date report through March 31, 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of March 31, 2021, for the fiscal year ending June 30, 2021.

8. APRIL 2021 LEGISLATIVE SUMMARY

Recommended Action: 1. Receive and file the April 2021 Legislative Summary; and 2. Adopt support positions on SB 623 (Newman) and AB 917 (Bloom).

9. AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP NO. 21-090) FOR HYDROGEN FUELING SOLUTION

Recommended Action: Authorize the Chief Executive Officer to issue Request for Proposals (RFP) No. 21-090 for a Hydrogen Fueling Solution at the Pomona Operations and Maintenance Facility.

10. AUTHORIZATION TO ISSUE REQUEST FOR QUALIFICATIONS (RFQ NO. 21-091) FOR HYDROGEN DETECTION AND ALARM SYSTEMS

Recommended Action: Authorize the Chief Executive Officer to issue a Request for Qualifications (RFQ) No. 21-091 for engineering consulting services to design Hydrogen Detection and Alarm Systems at the Pomona Operations and Maintenance Facility.

11. AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS FOR ON-CALL COST REALISM SERVICES

Recommended Action: Authorize the Chief Executive Officer to issue a Request for Proposals (RFP) for on-call price and cost realism services.

12. EXERCISE OF CONTRACT OPTION - GENERAL MARKETING SERVICES

Recommended Action: Authorize the Chief Executive Officer to exercise the second of two one-year options to extend Contract No. 17-053 with Pulsar Advertising, Inc., for the provision of general marketing services.



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2nd Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790

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REGULAR AGENDA:

13. POST PANDEMIC RIDERSHIP RECOVERY

Recommended Action: Authorize the Chief Executive Officer to implement a half-price fare program for a period of three months starting in July 2021.

14. SUPPLEMENTAL LAW ENFORCEMENT SERVICES - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

Recommended Action: Authorize the Chief Executive Officer to enter into a five-year Agreement with the Los Angeles County Sheriff's Department for Supplemental Law Enforcement Services to be performed on an as-needed basis at a cost of \$200,000 per year.

15. CONTINUED PUBLIC COMMENT

This time is reserved for those members of the public who were unable to speak earlier in the agenda because of the 30-minute time restriction.

16. CHIEF EXECUTIVE OFFICER COMMENT

17. BOARD MEMBER COMMENT

18. PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM

19. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: 1118 N. Citrus Avenue, Covina, CA 91722
Agency Negotiator(s): Doran J. Barnes, Sharlane Bailey, Jane Starke, Darold D. Pieper, Kevin Parks McDonald, Barry Foster
Negotiating Parties: Victor Linares
Under Negotiation: Price and Terms

20. CLOSED SESSION REPORT

21. ADJOURNMENT



Foothill Transit

**Executive Board Meeting
AGENDA**

9:15 AM, April 30, 2021

2nd Floor Board Room, 100 South Vincent Avenue, West Covina, CA 91790

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The next Regular Meeting of the Executive
Board is scheduled for
Friday, May 28, 2021 at 9:15 a.m.



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, March 26, 2021
9:15 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 9:45 a.m.

2. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

3. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

4. REVIEW & APPROVAL OF THE MINUTES

Approval of the minutes for the Special Meeting of February 26, 2021.

Motion by Member Shevlin, second by Member Moss, the minutes for the Special Meeting of February 26, 2021 were approved. Motion carried 5-0.

5. INTRODUCTION OF FOOTHILL TRANSIT BUSINESS PARTNERS

Erika Mazza, Keolis Vice President - Western Region, addressed the Executive Board. She thanked Doran Barnes and staff for their work in getting transit workers classified as essential workers and for setting up the partnerships for the vaccination clinics. She reported that 145 Keolis employees at the Pomona facility have had at least the first dose of the vaccine.



6. PUBLIC COMMENT

Lupe Carranza, ATU 1756, requested that information regarding the vaccination clinic being held at the Covina Transit Center on March 27 be provided, and he stated he was willing to volunteer.

6.1. Chief Executive Officer Response to Public Comment

Mr. Barnes stated that information regarding the vaccination clinic would be forwarded to Mr. Carranza. He advised that the clinic for March 27 is set with volunteers, but stated that there is a need for volunteers for future clinics.

CONSENT CALENDAR

7. FEBRUARY 2021 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through February 28, 2021. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of February 28, 2021, for the fiscal year ending June 30, 2021.

Motion by Member Moss, second by Vice Chair Calaycay, to receive and file. Motion carried 5-0.

8. CONTRACT AMENDMENT - SPECIAL LEGAL SERVICES

Recommendation: Authorize the CEO to execute Amendment No. 4 to Contract No. 19-037.2 with Thompson Coburn LLC in an amount not to exceed \$100,000 for additional special legal services in Fiscal Year 2021.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

9. CONTRACT AWARD - DRIVER BARRIER GLASS PANELS

Recommendation: 1. Authorize the CEO to enter into Sole Source Contract No. 21-082 with New Flyer Parts in the amount of \$104,744.00 to install the curved top-half glass panel on 60 40-foot CNG buses and 24 60-foot CNG articulated Buses. 2. Authorize the CEO to enter into Amendment No. 5 to our Contract No. 18-043 with Creative Bus Sales in the amount of \$21,681.00 to install the curved top-half glass panel on 18 40-foot CNG buses.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

10. **FACILITY SECURITY HARDENING IMPROVEMENT PROJECT**

Recommendation: Endorse the proposed Facility Security Hardening Improvements and authorize the Chief Executive Officer to seek funding for the project.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

11. **EMPLOYEE COMPENSATION PROGRAM**

Recommendation: Adopt changes to the Employee Compensation Program including adding the Veteran's Day holiday to the Foothill Transit approved list of holidays.

Motion by Member Moss, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.

12. **RESOLUTION ADOPTING CHANGES TO THE EXECUTIVE AND GOVERNING BOARD MEETING SCHEDULE FOR 2021**

Recommendation: Resolution 2021-01 (Attachment A) adopting changes to the Executive and Governing Board Meeting Schedule for 2021 (Attachment B), and adopting Friday, June 25, 2021 at 7:45 a.m. as the new date and time for the Annual Meeting.

Motion by Member Moss, second by Vice Chair Calaycay, to adopt. Motion carried 5-0.

REGULAR AGENDA

13. **MARCH 2021 LEGISLATIVE SUMMARY**

Recommendation: Receive and file the March 2021 Legislative Summary.

Yoko Igawa, Manager of Government Relations, and Jan Powell, Foothill Transit's Federal Advocate, presented this item.

Ms. Powell provided a recap of the American Rescue Plan, which included \$30.5 billion for public transit. She reported that earmarks have been rebranded as “Community Projects,” and that strict criteria have been instituted to prevent past abuses. Foothill Transit meets those guidelines and is in the process of submitting multiple requests. Ms. Powell reviewed other Federal funding opportunities, and efforts with house members delegation staff for Foothill Transit.

Ms. Igawa reported on the state 2021-2022 regular legislative session. Bills largely prioritize addressing pandemic recovery. The California Transit Association of which Foothill Transit is a member of, has been working on behalf of transit agencies to ensure pandemic-related statutory relief and funding for deploying zero emissions buses.

There was no public comment from members of the public on this item.

The Executive Board received and filed this presentation.

14. **CAL POLY POMONA MOBILITY HUB FEASIBILITY STUDY AND CLASS PASS PROGRAM**

Recommendation: 1. Authorize the Chief Executive Officer to Issue a Request for Proposals (RFP) for a qualified consulting firm to complete a study on the feasibility of constructing a mobility hub on the Cal Poly Pomona campus. 2. Authorize the Chief Executive Officer to enter into a memorandum of understanding (MOU) with Cal Poly Pomona to conduct a two-year Class Pass program pilot.

Sharlane Bailey, Director of Facilities, and Hendy Satya, Marketing and Communication Manager, presented this item.

Ms. Bailey requested that the Executive Board authorize a request for proposals for a consulting firm to complete a study on the feasibility of constructing a mobility hub on campus. Next steps include finalizing the scope of work and determining if Cal Poly Pomona or if Foothill Transit will issue the procurement. If Foothill Transit issues the procurement, the request for proposals will be issued in April 2021, proposals will be due in May 2021, and contract award is tentatively scheduled for July 2021.

Mr. Satya reported that Foothill Transit and Cal Poly Pomona are set to take the next step in regards to the Class Pass Program. A two-year pilot program is being proposed, this would help navigate the uncertainties of the pandemic. Mr. Satya introduced Danny Wu, Executive Director of

Transportation and Planning, and Dr. John Lloyd, Professor of History. Mr. Wu and Dr. Lloyd thanked the Foothill Transit team for their willingness to work with the Cal Poly Pomona team.

There were no comments from members of the public on the item. Members of the Executive Board stated that they are pleased to see these projects move forward.

Motion by Member Moss, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

15. **FINANCIAL STABILITY POLICY FY2022 FINANCIAL STRATEGIES**

Recommendation: Approve the annual Financial Stability Policy update to include the FY2022 financial strategies for budget planning.

Michelle Lopes Caldwell, Director of Finance and Treasurer, presented this item.

Ms. Caldwell provided an overview on the purpose for the policy. The financial strategies are presented to the Executive Board prior to staff beginning budget development. For Fiscal Year 2022 the strategies include: adjust expenses as needed according to agreed-upon contractual increases in existing operating contracts; closely monitor revenues and service levels; adopt an annual budget with allocations required to meeting Transit Asset Management Plan; aggressively pursue grants for capital projects; and continue to invest reserved funds according to investment policy.

There were no comments from members of the public on the item. Ms. Caldwell responded to a question from Member Boyer regarding federal COVID-19 relief funding.

Motion by Member Shevlin, second by Vice Chair Calaycay, to approve. Motion carried 5-0.

16. **PROPOSED FISCAL YEAR 2022 BUSINESS PLAN INITIATIVES**

Recommendation: Approve the proposed FY 2022 Business Plan Initiatives.

Kevin Parks McDonald, Deputy Chief Executive Officer, presented this item.

Mr. McDonald reported that staff identifies initiatives that will direct the agency's activities and focus in the coming fiscal year. He provided a review



of each proposed initiative, which include: Fuel Cell and Infrastructure, Zero Emissions Double Deck Bus Project, Facility Security Hardening, Comprehensive Operational Analyses, Operations Contract Procurement, Cal Poly Pomona Bronco Mobility Hub and Class Pass Project, Legislative Advocacy, and ExpressLanes Operations.

There was no public comment from members of the public on the item. Member Shevlin and Vice Chair Calaycay expressed their concerns regarding the capability of the electrical grid being able to produce the energy to support electric buses and vehicles. Vice Chair Calaycay stated that as more traditional forms of energy are retired they are not being replaced by newer forms of green energy.

Motion by Vice Chair Calaycay, second by Member Moss, to approve. Motion carried 5-0.

17. **CONTINUED PUBLIC COMMENT**

Public comment was not reopened as the Public Comment period was concluded earlier in the agenda (Item 6).

18. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Fareless initiative will be one of the most important projects in the region. A special meeting of the Executive Board may be convened in early April to further review the financial trade-offs and implications.
- Vaccination activities and access continues and the team is doing what is needed for the community. He thanked Chief of Safety and Security John Curley, and Manager of Community Engagement Linda Apodaca for their efforts.

19. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Executive Board.

- Member Shevlin asked when it is anticipated that Foothill Transit will return to in-person meetings. Doran Barnes, CEO, responded that staff is looking to county guidance, and the team is looking into options for combination meetings. There is also legislation pending regarding the



Brown Act that will affect public meetings.

20. **ADJOURNMENT**

Adjournment for the March 26, 2021 Foothill Transit Executive Board Meeting.

There being no further business, the Foothill Transit Executive Board meeting adjourned at 10:57 a.m.



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
SPECIAL MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
TELECONFERENCE VIA ZOOM**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Wednesday, April 7, 2021
7:30 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Sternquist at 7:35 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Sternquist.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Gary Boyer, Member Cory Moss, Member Becky Shevlin,
Vice Chair Corey Calaycay, Chair Cynthia Sternquist

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.

**5. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)**

Property Address/Location: 1118 N. Citrus Avenue, Covina, CA 91722
Agency Negotiator(s): Doran J. Barnes, Sharlane Bailey, Jane Starke, Darold
D. Pieper, Kevin Parks McDonald, Barry Foster
Negotiating Parties: Victor Linares
Under Negotiation: Price and Terms

There were no comments from members of the public on this Closed Session item.

6. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Existing Litigation, Government Code § 54956.9(a)**

Name of Case: *Sharon Carlton v. Foothill Transit, et al.*, Los Angeles Superior Court Case No. 20STCV07859

There were no comments from members of the public on this Closed Session item.

7. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Existing Litigation, Government Code § 54956.9(a)**

Name of Case: *Julian Bryant, et al. v. City of Pomona, Foothill Transit, et al.*, Los Angeles Superior Court Case No. 19STCV46308

There were no comments from members of the public on this Closed Session item.

The Executive Board recessed into Closed Session at 7:37 a.m.

8. **CLOSED SESSION REPORT**

The Executive Board reconvened at 8:36 a.m.

Darold Pieper, General Counsel, reported that there were no reportable actions on closed session items five, six, and seven.

9. **STUDY SESSION: FARELESS CONCEPTS AND COVID-19 RECOVERY FARE STRATEGIES**

Recommended Action: Provide direction to staff.

Fareless Concepts

Doran Barnes, CEO, provided an overview of LA Metro's fareless initiative proposal. Metro's fareless initiative would provide free fares to low income persons and K-12 students. The transit operators in the region would be responsible for bearing the costs of the program on their own. Metro as the regional planning agency would not provide funding to cover lost revenues.

There were no comments from members of the public on the fareless concepts.

Member Boyer asked if there was a similar program around the country that has been successful. He stated that some transit agencies that have tried it, have returned to collecting fares. Long Beach Transit had a fareless program, but returned to collecting fares. Doran Barnes, CEO, stated that the intent of the Long Beach program was to create a downtown circulator. Chair Sternquist recalled that Sacramento's transit agency had a program for free rides for K-12 students. Mr. Barnes stated that that program was subsidized by the school system to offset the loss in revenue. Chair Sternquist stated that the goal of Metro's fareless program has not been articulated. Mr. Barnes stated that this is a multi-\$100 million decision and there needs to be an understanding of the program goals. Vice Chair Calaycay stated that Foothill Transit needs to be engaging with its county supervisors.

COVID-19 Recovery Fare Strategies

Mr. Barnes stated that the Executive Board may want to consider a short-term fare sale to encourage ridership. Because of relief funding this would allow for a fare sale and would help grow ridership. The sale would have a definite endpoint.

There were no comments from members of the public on COVID-19 recovery fare strategies.

Member Boyer stated that he thought it was a good idea, and it would let people know that the service is there and available. Chair Sternquist likes the idea, but people might get used to it. She suggested free rides to certain destinations. Felicia Friesema, Director of Marketing Communications, shared that Foothill Transit recently had destination campaigns, and stated that those campaigns do not generate meaningful ridership. Ms. Friesema said that the team has come up with a few goals for a proposed campaign. Michelle Caldwell, Director of Finance and Treasurer, indicated that the sale could be implemented in July 2021. Chair Sternquist stated she would support doing a sale period for a three-month period. Staff will return to the April Executive Board meeting with a few proposals. Darold Pieper, General Counsel, indicated that it is within the Executive Board's purview as long as it is no longer than 6-months.

10. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.



Mr. Barnes reported the following:

- Staff continues to engage and support communitywide vaccination events.
- Foothill Transit's administrative building is lit in blue in honor of Autism Awareness Month. Mr. Barnes thanked Member Moss for speaking at a staff meeting to share her thoughts on autism awareness.

11. **BOARD MEMBER COMMENT**

There were no comments by Members of the Foothill Transit Executive Board.

12. **ADJOURNMENT**

Adjournment for the April 7, 2021 Foothill Transit Special Executive Board Meeting.

There being no further business, the Foothill Transit Special Executive Board Meeting adjourned at 9:35 a.m.



April 30, 2021

To: Executive Board

Subject: **March 2021 Financial Statements and Investment Summary**

Recommendation

Receive and file the Financial Statements and Investment Summary year-to-date report through March 31, 2021.

The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of March 31, 2021, for the fiscal year ending June 30, 2021.

Balance Sheet Analysis (Attachment A):

Assets

The balance sheet, as of March 31, 2021, shows total assets at \$373.06 million. This total consists primarily of \$235.94 million in fixed assets, \$123.55 million in cash and investments and \$12.97 million in receivable and prepaid assets. Foothill Transit's cash position of \$122.55 million is \$2.88 million more than the previous month, and is \$33.78 million more than last year in March.

Liabilities

The accounts payable balance is \$32.02 million. Accounts Payables include operation and maintenance expenses for \$8.34 million and \$1.11 million for fuel.

The deferred revenue of \$60.65 million represents funds that are reserved for planned capital expenditures, such as, upcoming bus procurements and transit center construction activities.

Investments (Attachment B)

Our current investments are held in financial instruments pursuant to Foothill Transit's investment policy. The cash and investments balance includes \$36.91 million in liquid accounts held with Bank of the West; \$11.75 million in interest bearing money market accounts with Bank of the West; \$68,000 with Chase; \$1 million with US Treasury and \$73.82 million invested in the Local Agency Investment Fund (LAIF).



The current interest rates on all accounts are included on Attachment B. The LAIF investment, the CD investments, and the deposits with Chase earn interest and are held for future capital and operating funding requirements.

Operating and Capital Revenues and Expense Analysis (Attachment C)

March 2021 year-to-date fare revenues were \$2,192,707. This is an ongoing after-effect of the pandemic and lower than pre-pandemic passenger boardings. Additionally, during the first quarter of this fiscal year, we continued rear door boarding to ensure minimal interactions at the farebox to assist with both coach operator and customer safety. With the installation of the plexiglass driver protection barriers, we re-started front door boarding on October 15, 2020. Last year in March, the fare revenues were \$11,792,835. This loss in fare revenues was mitigated with application of the CARES Act federal funds.

Operating costs through March 2021 were \$76.30 million, which is \$4.07 million less than the budget and \$2.52 million more than March 2020. Of this \$76.30 million, \$60.14 million reflects operating costs for the Arcadia-Irwindale and Pomona operations contractors. Other operating expenses include fuel which was \$5.03 million through March 2021.

Capital expenditures through March were \$33.43 million compared with \$23.67 million last year at this time. The annual budget for capital expenditures includes the purchase of CNG buses and two Double Deck electric buses, construction for the Covina Park & Ride and Transit Center project and completion of the farebox refurbishment project.

Total Disbursements (Attachment D)

Total disbursements reflect invoices paid for the month of March 2021; they do not reflect the total expense incurred for the month. If an expense has been incurred but not yet invoiced or paid, Foothill Transit accrues the expense to properly track the expenses during the month in which they actually occurred. Total disbursements for March 2021 were \$12.79 million. Capital disbursements totaled \$2.85 million and other significant disbursements include \$2.26 million to Keolis and \$6.47 million to Transdev for bus operating services.

Sincerely,

Michelle Lopes Caldwell
Director of Finance and Treasurer

Doran J. Barnes
Chief Executive Officer

Attachments

**Foothill Transit
Balance Sheet
As of March 31, 2021**

Assets

Current Assets:

Cash	\$122,552,706
Investments	995,682
Due from government agencies	10,896,186
Other receivables	701,256
Other assets	1,372,151
Total Current Assets	\$136,517,981

Non current Assets:

Notes receivable	602,525
Property & Equipment (net of depreciation)	235,938,178
Total Non Current Assets	236,540,702

Total Assets	\$373,058,683
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Liabilities and Equity

Current Liabilities:

Accounts payable and accrued liabilities	\$32,018,141
Deferred Revenue	60,654,713
Total Liabilities	\$92,672,854

Equity

Fund Balance:

Investment in Capital Assets	\$235,938,178
Current Year Change	15,247,565
Reserve	29,200,087
Total Equity	\$280,385,829

Total Liabilities and Equity	\$373,058,683
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**Summary of Cash and
Investment Account
For March 31, 2021**

	Interest Rate	Term	Principal/ Book & Market Value
Cash:			
Bank of the West-Reg. Checking	N/A	Demand Deposit	\$20,808,508
Petty Cash	N/A	N/A	\$400
Revolving Fund - Transit Stores	N/A	N/A	\$1,200
Bank of the West-Excise Tax/LCFS #1106	N/A	Demand Deposit	\$16,099,481
BOW-Prop 1B-Cal Grants #1105	0.30%	Demand Deposit	\$1,813,095
Bank of the West-Money Market #1110	0.30%	Demand Deposit	\$4,983,962
Bank of the West-Money Market #1111	0.30%	Demand Deposit	\$4,944,108
Bank of the West-LCTOP #1108	0.02%	Demand Deposit	\$10,323.83
Chase Business Saving #1109	0.05%	Demand Deposit	\$68,043
LAIF Investment #1141	0.44%	Demand Deposit	\$73,823,584
Subtotal Cash on Hand			\$122,552,706
Investments:			
Bank of the West:			0
Wells Fargo			
1 Maturity - 06/03/2021 - 6 months	0.066%	US Treasury Bill	995,682
			0
Subtotal Investments			995,682
Total Cash and Investments			123,548,388

Foothill Transit
Statement of Revenue and Expense
For Month Ended March 31, 2021

	Actual YTD March 2021	Budget YTD March 2021	Variance	Actual YTD March 2020
Fare Revenue				
Farebox	\$1,284,020	\$1,890,968	(32.10%)	\$4,522,899
Pass Sales	\$280,338	1,055,565	(73.44%)	2,931,347
TAP Cash Purse	\$523,945	1,069,697	(51.02%)	3,486,317
MetroLink & Access Service	\$63,882	149,126	(57.16%)	419,197
EZ Transit Pass	\$40,522	174,644	(76.80%)	543,334
Total Operating Revenue	\$2,192,707	\$4,340,000	(49.48%)	\$11,903,093
Operating Subsidies and Other				
Transportation Development Act	\$10,765,599	\$15,020,434	(28.33%)	\$11,792,835
State Transit Assistance (STA)	\$1,938,813	\$1,938,813	0.00%	3,949,197
Senate Bill 1 - STA	\$1,414,541	\$1,414,541	0.00%	2,571,791
Senate Bill 1 - STA BSCP	\$154,701	\$154,701	0.00%	281,897
CalTrans-LCTOP	\$0	\$0	0.00%	521,301
Prop A 40% Discretionary	\$8,405,565	\$8,405,565	0.00%	12,420,013
Prop A 40% BSCP	\$2,379,079	\$2,379,079	0.00%	3,988,860
Prop A Exchange	\$1,550,000	\$0	0.00%	3,200,000
Prop C BSIP	\$237,138	\$237,138	0.00%	733,201
Prop C Base Restructuring	\$1,034,290	\$1,034,290	0.00%	1,574,839
Prop C Transit Service Expansion	\$84,878	\$84,878	0.00%	262,434
Transit Security	\$175,704	\$175,704	0.00%	781,545
Measure R	\$5,122,381	5,122,381	0.00%	9,183,918
Measure M	\$5,149,133	5,149,133	0.00%	9,499,180
CRD Subsidy	\$1,840,000	1,840,000	0.00%	0
Federal Cares Act 5307	\$33,017,520	33,017,520	0.00%	0
Miscellaneous Transit Revenues	\$835,636	0	0.00%	1,115,950
Total Subsidies and Other	\$74,104,979	\$75,974,178	(2.46%)	\$61,876,961
Total Operating Revenue	\$76,297,685	\$80,314,178	(5.00%)	\$73,780,054
Other Revenues				
Gain on Sale of Fixed Assets	\$109,272	\$0	0.00%	\$312,363
Auxiliary Revenue	326,607	798,750	0.00%	364,724
Total Other Revenues	435,879	798,750	(45.43%)	\$677,087
Total Operating and Other Revenues	76,733,564	81,112,928.00	(5.40%)	\$74,457,141
Operating Expenses				
Customer Service & Operations	\$67,817,186	\$68,724,893	(1.32%)	\$65,297,601
Maintenance & Vehicle Technology	\$577,028	\$620,707	(7.04%)	582,348
Marketing & Communications	\$1,027,147	\$1,675,552	(38.70%)	1,144,026
Information Technology	\$1,140,782	\$1,714,936	(33.48%)	1,296,403
Administration	\$1,418,918	\$1,625,836	(12.73%)	1,973,118
Procurement	\$503,388	\$648,092	(22.33%)	515,230
Government Relations	\$492,051	\$717,290	(31.40%)	1,116,754
Finance	\$1,147,088	\$1,421,128	(19.28%)	1,116,754
Planning	\$658,748	\$1,272,872	(48.25%)	817,036
Facilities	\$1,515,349	\$1,892,872	(19.94%)	1,037,538
Total Operating Expenses	\$76,297,685	\$80,314,178	(5.00%)	\$73,780,054
Other Expenses				
Property Management	\$95,517	\$95,517	0.00%	\$349,043
Special Services	0	0	0.00%	328,044
Total Other Expenses	\$95,517	\$95,517	0.00%	\$677,087
Total Operating and Other Expenses	\$76,393,202	\$80,409,695	(5.00%)	\$74,457,141
Capital Revenues				
Capital Grants	\$33,428,274	\$66,858,060	(50.00%)	\$23,669,532
Capital Expenditures				
Capital Expenditures	\$33,428,274	\$66,858,060	(50.00%)	\$23,669,532

Bank Account - Check Details

Period: 03/01/21..03/31/21

Foothill Transit

This report also includes bank accounts that only have balances.

Bank Account: Date Filter: 03/01/21..03/31/21

Check Date	Check No.	Vendor Name	Description	Amount	Printed Amount	Voided Amount	Entry Status
B001	General Checking						
	Phone No.		800-488-2265				
03/03/21	E01737	Transdev Services, Inc.	01/1-31 E-Bus Charging at Azusa	10,319.85	0.00	0.00	Posted
03/03/21	E01738	Transdev Services, Inc.	01/16-31 Arcadia Contractor services	2,392,950.38	0.00	0.00	Posted
03/04/21	57118	ACC Business	Arcadia/Irwindale yard phone internet	1,080.01	1,080.01	0.00	Posted
03/04/21	57119	Amazon Web Services, Inc	Web hosting 1/21	1,280.14	1,280.14	0.00	Posted
03/04/21	57120	AT and T - 5025	EI Monte phone line (626)452-1579 & (626)452-1587	454.74	454.74	0.00	Posted
03/04/21	57121	AT and T - 5025	EI Monte Phone line general	1,586.92	1,586.92	0.00	Posted
03/04/21	57122	ATKINSON ANDELSON LOYA RUUD AND ROMO	1/21 Legal Fees	966.00	966.00	0.00	Posted
03/04/21	57123	Birdi Systems, Inc.	09/2020 200 HID ISO Prox Cards	983.55	983.55	0.00	Posted
03/04/21	57124	California Chamber of Commerce	CA Labor Law poster and pamphlets	137.25	137.25	0.00	Posted
03/04/21	57125	CDW Government Inc.	Lenovo laptop docking stations	713.63	713.63	0.00	Posted
03/04/21	57126	Charter Communications Inc.	admin building cable 1/19/21-2/18/21	363.74	363.74	0.00	Posted
03/04/21	57127	Cosco Fire Protection, Inc.	03/21 CTC Retail Monthly Monitoring	350.50	350.50	0.00	Posted
03/04/21	57128	CoStar Realty Information, Inc.	01/21-02/21 Covina Retail Advertising	1,398.00	1,398.00	0.00	Posted
03/04/21	57129	Crown Castle USA Inc.	Tower rental	819.63	819.63	0.00	Posted
03/04/21	57130	CSMFO	2021 Membership Renewal - Gil Victorio	110.00	110.00	0.00	Posted
03/04/21	57131	Daley and Heft, LLP	1/21 Legal Fees	1,865.50	1,865.50	0.00	Posted
03/04/21	57132	Digium Inc.	Pomona Yard phone service	2,218.97	2,218.97	0.00	Posted
03/04/21	57133	ECS Imaging, Inc.	Professional services hours for expense report	9,750.00	9,750.00	0.00	Posted
03/04/21	57134	FEDEX Corp.	Express Mail	89.94	89.94	0.00	Posted
03/04/21	57135	Green Thumb Indoor Plant	03/21 Admin Bldg Indoor Plant Care	449.75	449.75	0.00	Posted
03/04/21	57136	Linda Garrison	Yoga Instruction 2/21	520.00	520.00	0.00	Posted
03/04/21	57137	Office Depot	Office Supplies	138.00	138.00	0.00	Posted
03/04/21	57138	ReadyRefresh	2/21 Drinking Water	72.25	72.25	0.00	Posted
03/04/21	57139	Schindler Elevator Corporation	03/21-05/21 Admin Bldg QRTLTY Maintenance	3,003.09	3,003.09	0.00	Posted
03/04/21	57140	Southern California Edison Co.	02/21 CTC Parking Electricity	289.67	289.67	0.00	Posted
03/04/21	57141	Southern California Edison Co.	02/21 CTC Retail Electricity	220.44	220.44	0.00	Posted
03/04/21	57142	Southern California Edison Co.	Pomona Facility charger usages 02/10-24/21	362.20	362.20	0.00	Posted
03/04/21	57143	The Gas Co.	02/21 Admin Bldg Gas	1,754.05	1,754.05	0.00	Posted
03/04/21	57144	T-Mobile USA Inc.	Vericity cellular sim 1/21/21-2/20/21	570.79	570.79	0.00	Posted
03/04/21	57145	Tri - Signal Integration, Inc.	02/21 Admin Fire Panel Tamper Switch	350.00	350.00	0.00	Posted
03/04/21	57146	Verizon Business - 15043	Troubleshoot MPLS POM, ARC, WC, Park & Ride, El Monte, Puente H	10,740.35	10,740.35	0.00	Posted
03/04/21	57147	Verizon Wireless	Cell Phone and avail cellular 1/23/21-2/22/21	25,186.38	25,186.38	0.00	Posted
03/04/21	57148	Waste Management Collection & Recycling, Inc.	03/21 Arcadia Yard Trash Service	428.31	428.31	0.00	Posted
03/04/21	57149	Westgate Ctr for Leadership Management Development	Finance Analyst-Jorge Quintana	1,245.00	1,245.00	0.00	Posted
03/04/21	57150	Zonar Systems Inc.	Credit Memo-check 56870 overpayment credit	9,435.00	9,435.00	0.00	Posted
03/10/21	E01739	International City Management Assoc. Retirement Co	Payroll ending 3/6/21 Retirement	46,554.54	0.00	0.00	Posted

Bank Account - Check Details

Period: 03/01/21..03/31/21

Foothill Transit

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03/10/21	E01740	Keolis Transit Services LLC	01/16-31 Pomona Contractor services	1,359,093.27	0.00	0.00	Posted
03/10/21	E01741	New Flyer of America, Inc.	F-2906 (24) Replacement buses	969,075.34	0.00	0.00	Posted
03/10/21	E01742	Transdev Services, Inc.	Reimbursement 2115 Engine Repower	55,511.69	0.00	0.00	Posted
03/10/21	E01743	Transdev Services, Inc.	Reimbursement 2109 Engine Repower	55,511.69	0.00	0.00	Posted
03/10/21	E01744	Transdev Services, Inc.	2/20 Management Services	167,597.06	0.00	0.00	Posted
03/10/21	E01745	Transdev Services, Inc.	Arcadia Covid sick pay reimbursement	124,379.60	0.00	0.00	Posted
03/11/21	57151	Allied Administrators for Delta Dental	04/2021 Dental insurance premium	6,417.66	6,417.66	0.00	Posted
03/11/21	57152	AT and T - 105068	El Monte Back line	39.15	39.15	0.00	Posted
03/11/21	57153	AT and T - 5019	Phone Service	435.03	435.03	0.00	Posted
03/11/21	57154	AT and T - 5025	El Monte phone line router management2/23-3/22/21	629.60	629.60	0.00	Posted
03/11/21	57155	Athens Services- 54957	03/21 DTLA Sweeping	525.00	525.00	0.00	Posted
03/11/21	57156	Athens Services- 54957	03/21 Admin Bldg Sweeping	387.88	387.88	0.00	Posted
03/11/21	57157	Athens Services- 54957	03/21 Admin Bldg Trash Service	1,163.29	1,163.29	0.00	Posted
03/11/21	57158	Athens Services- 54957	03/21 CTC Trash Service	212.02	212.02	0.00	Posted
03/11/21	57159	Azusa Light & Water	02/01-02/28/2021 Electricity and water	5,452.75	5,452.75	0.00	Posted
03/11/21	57160	Birdi Systems, Inc.	05/2020 200 HID ISO Prox Cards	983.55	983.55	0.00	Posted
03/11/21	57161	C.A.T. Specialties	Advertising-Foothill Transit Going Good Places	278.22	278.22	0.00	Posted
03/11/21	57162	California Choice	4/21 Health Insurance Premium	63,685.41	63,685.41	0.00	Posted
03/11/21	57163	CIGNA Group Insurance	3/21 Life insurance premium	4,790.00	4,790.00	0.00	Posted
03/11/21	57164	Clean Energy	01/2021 Pomona O & M	555,230.21	555,230.21	0.00	Posted
03/11/21	57165	Concentra Medical Centers	Pre-Employment Physical Check -Chaudhari, Ramila	71.50	71.50	0.00	Posted
03/11/21	57166	Finley and Cook, PLLC	4/19/21-4/18/22 Annual Maintenance	19,926.10	19,926.10	0.00	Posted
03/11/21	57167	Frontier	Fax line - 3/21	3,013.94	3,013.94	0.00	Posted
03/11/21	57168	Grand Car Wash	Vehicle washing February 2021	25.99	25.99	0.00	Posted
03/11/21	57169	Industry Mfg. Council	Annual Membership Dues	3,000.00	3,000.00	0.00	Posted
03/11/21	57170	Instant Signs Inc.	Covina COVID Vaccine Signage	2,303.89	2,303.89	0.00	Posted
03/11/21	57171	Pulsar Advertising	1/21General Marketing & Administration FY20-21	12,842.25	12,842.25	0.00	Posted
03/11/21	57172	Rivet Campus Media	Advertising	8,122.83	8,122.83	0.00	Posted
03/11/21	57173	Skyline Pest Control	02/2021 Monthly Pest Control	95.00	95.00	0.00	Posted
03/11/21	57174	Socal Office Technologies/MWB Business Systems	Copier usage	34.69	34.69	0.00	Posted
03/11/21	57175	State Compensation Insurance Fund	3/21 Worker's Comp premium	4,813.00	4,813.00	0.00	Posted
03/11/21	57176	Suburban Water Systems	02/21 Admin Bldg Water	1,047.58	1,047.58	0.00	Posted
03/11/21	57177	Thomas J. Koontz	Interior Bus Cards-"App, Tap&Go"-Laminated	1,680.00	1,680.00	0.00	Posted
03/11/21	57178	Thompson Coburn LLP	10/20 General Procurement	62,669.32	62,669.32	0.00	Posted
03/11/21	57179	Universal Waste Systems	2/19-3/18/21 Emergency Sanitation Services	2,396.64	2,396.64	0.00	Posted
03/11/21	57180	Vincent Saucedo	Reimbursable Expenses - PMP Certification Renewal	150.00	150.00	0.00	Posted
03/11/21	57181	Vision Service Plan - (CA)	3/21 Vision insurance premium	1,384.49	1,384.49	0.00	Posted
03/11/21	57182	Weatherite Corporation	01/21 Admin Bldg Maintenance	1,609.75	1,609.75	0.00	Posted
03/11/21	57183	Wintech LLC	Alice receptionist kiosk hardware	9,188.03	9,188.03	0.00	Posted
03/11/21	57184	Wright Express	Fuel service February 2021w/ past due amount .20c	396.84	396.84	0.00	Posted
03/11/21	57185	Zoom Video Communications Inc.	Annual renewal	11,594.80	11,594.80	0.00	Posted
03/11/21	E01746	City of Pomona	2021 Businesse license renewal	5.25	0.00	0.00	Posted
03/12/21	A000080	Darold D. Pieper Attorney at Law	2/21 Legal Fees	8,000.00	0.00	0.00	Posted
03/12/21	A000081	Powell Consulting DC, LLC	1/21 Public Affairs	4,800.00	0.00	0.00	Posted
03/12/21	A000082	Powell Consulting DC, LLC	2/21 Public Affairs	4,800.00	0.00	0.00	Posted

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03/12/21	A000083	Translating Services, Inc.	Chinese Translation	85.00	0.00	0.00	Posted
03/18/21	57186	Alltech Industries, Inc.	02/21 DTLA Security Services	5,220.00	5,220.00	0.00	Posted
03/18/21	57187	AT and T - 5025	EI Monte Phone line general	1,578.42	1,578.42	0.00	Posted
03/18/21	57188	Automated Power Technologies, Inc.	Server room UPS annual maintenance	2,199.00	2,199.00	0.00	Posted
03/18/21	57189	Azteca Landscape	02/21 Admin Bldg Landscape	3,509.52	3,509.52	0.00	Posted
03/18/21	57190	Azusa Light & Water	03/21 CTC Fire SVC Retail Water	725.08	725.08	0.00	Posted
03/18/21	57191	CA Newspaper Service Bureau	NP21-017 SGVT Lost & Found Disposition	114.73	114.73	0.00	Posted
03/18/21	57192	Chamber of Commerce - Arcadia	Annual Membership	310.00	310.00	0.00	Posted
03/18/21	57193	Chamber of Commerce - Duarte	2021 Annual Membership	2,000.00	2,000.00	0.00	Posted
03/18/21	57194	Chamber of Commerce - Pomona	2021 Annual Membership	130.00	130.00	0.00	Posted
03/18/21	57195	Chamber of Commerce-Covina	2021 Annual Membership	2,525.00	2,525.00	0.00	Posted
03/18/21	57196	CoStar Realty Information, Inc.	03/21 Covina Lease Marketing	699.00	699.00	0.00	Posted
03/18/21	57197	County of L.A. - County Clerk	Notice of Exemption fuel cell project	75.00	75.00	0.00	Posted
03/18/21	57198	County of L.A. - Sheriff's Dept.	12/3-12/22/20 Transit Service	7,018.02	7,018.02	0.00	Posted
03/18/21	57199	Crossroads Inc.	Walking Home Virtual Walk	1,000.00	1,000.00	0.00	Posted
03/18/21	57200	Farid Mosri Duran	Educational Assistance & Reimbursement1/1-2/1/21	865.67	865.67	0.00	Posted
03/18/21	57201	FEDEX Corp.	Express Mail	147.37	147.37	0.00	Posted
03/18/21	57202	File Keepers LLC	2/21 Shredding Services	44.00	44.00	0.00	Posted
03/18/21	57203	Frontier	Local phone calls 3/4/21-4/3/21	3,180.17	3,180.17	0.00	Posted
03/18/21	57204	Home Depot Credit Services	02/21 Facilities Supplies	704.85	704.85	0.00	Posted
03/18/21	57205	Landmark Healthplan of California, Inc.	3/21 Chiropractor insurance premium	936.15	936.15	0.00	Posted
03/18/21	57206	Newage PHM, LLC	03/21 TS2 Electricity	103.24	103.24	0.00	Posted
03/18/21	57207	Next Level Elevator	12/2020-02/2021 AITC Elevator Maintenance	510.00	510.00	0.00	Posted
03/18/21	57208	Office Depot	Office Supplies	90.09	90.09	0.00	Posted
03/18/21	57209	Platinum Security Inc.	02/2021 EI Monte security services	7,230.08	7,230.08	0.00	Posted
03/18/21	57210	Southern California Edison Co.	Arcadia Yard Electricity 02/10-03/12/21	10,059.64	10,059.64	0.00	Posted
03/18/21	57211	Stantec Architecture	Pomona Facilities Landscape Replacement (TO 1)	7,676.25	7,676.25	0.00	Posted
03/18/21	57212	Thompson Coburn LLP	2/21 Operations RFPs and Contracts	37,339.50	37,339.50	0.00	Posted
03/18/21	57213	TransTrack Systems Inc.	Electric bus programing Service.	1,156.25	1,156.25	0.00	Posted
03/18/21	57214	Universal Waste Systems	02/21 DTLA Sanitation Services	3,096.53	3,096.53	0.00	Posted
03/18/21	57215	Verizon Business - 15043	Transit Store MPLS	8,086.84	8,086.84	0.00	Posted
03/18/21	57216	Walnut Valley Water District	02/21 Industry P&R Fire Sprinkler Water	95.35	95.35	0.00	Posted
03/18/21	57217	Zonar Systems Inc.	Renewal service January 2021 FOO0546 GTC	2,686.00	2,686.00	0.00	Posted
03/24/21	E01748	International City Management Assoc. Retirement Co	Payroll ending 3/20/21 Retirement	46,554.53	0.00	0.00	Posted
03/24/21	E01749	Keolis Transit Services LLC	Reimbursement 2207 In- Frame	19,520.39	0.00	0.00	Posted
03/24/21	E01750	Keolis Transit Services LLC	Reimbursement 2318 In Frame	18,838.67	0.00	0.00	Posted
03/24/21	E01751	Keolis Transit Services LLC	Reimbursement 2150 Repower	97,167.25	0.00	0.00	Posted
03/24/21	E01752	Keolis Transit Services LLC	Reimbursement for 2143	97,332.74	0.00	0.00	Posted
03/24/21	E01753	Keolis Transit Services LLC	Reimbursement 2307 In Frame	19,882.54	0.00	0.00	Posted
03/24/21	E01754	Keolis Transit Services LLC	Reimbursement for 2142	19,982.72	0.00	0.00	Posted
03/24/21	E01755	Keolis Transit Services LLC	Reimbursement 2221 In Frame	18,689.88	0.00	0.00	Posted
03/24/21	E01756	Keolis Transit Services LLC	Reimbursement 2310 In Frame	19,963.43	0.00	0.00	Posted
03/24/21	E01757	Keolis Transit Services LLC	Farebox Bracket Qty-32	3,040.00	0.00	0.00	Posted
03/24/21	E01758	Keolis Transit Services LLC	Farebox Qty 87	8,265.00	0.00	0.00	Posted

Bank Account - Check Details

Period: 03/01/21..03/31/21

Foothill Transit

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FOOTHILLTRANSITLHERNADEZ

03/24/21	E01759	Keolis Transit Services LLC	01/2021 Proterra Fleet issue-Operator OT	4,671.14	0.00	0.00	Posted
03/24/21	E01760	Keolis Transit Services LLC	01/2021 Pomona PMI's	14,500.00	0.00	0.00	Posted
03/24/21	E01761	Transdev Services, Inc.	10-12/2021 Arcadia PMI's	33,500.00	0.00	0.00	Posted
03/25/21	57218	Alexander Dennis Inc	(2) Double Decker Buses schedule payment # 2	1,409,315.50	1,409,315.50	0.00	Posted
03/25/21	57219	AT and T - 105068	El Monte Back line	39.15	39.15	0.00	Posted
03/25/21	57220	AT and T - 5019	Phone Service	435.03	435.03	0.00	Posted
03/25/21	57221	Azteca Landscape	Admin Bldg Flower Planting	500.00	500.00	0.00	Posted
03/25/21	57222	Chamber of Commerce - Monrovia	Annual Membership	307.00	307.00	0.00	Posted
03/25/21	57223	Cosco Fire Protection, Inc.	01/21-03/21 CTC QTRLY Sandpipe Inspection	427.50	427.50	0.00	Posted
03/25/21	57224	Day - Lite Maintenance Co. Inc.	03/21 Parking Lot/Admin Bldg Light Replacements	377.58	377.58	0.00	Posted
03/25/21	57225	Dean Gazzo Roistacher LLP	2/21 Legal Fees	1,455.50	1,455.50	0.00	Posted
03/25/21	57226	Frontier	Arcadia/Irwindale yard computer phonenumber3/13-4/12	595.10	595.10	0.00	Posted
03/25/21	57227	Herc Rentals Inc.	02/21 DTLA Portable Light(s)	956.18	956.18	0.00	Posted
03/25/21	57228	I/O Controls Corporation	Destination Sign Retrofit Kits	18,133.20	18,133.20	0.00	Posted
03/25/21	57229	Industry Public Utility Commission	02/21 Industry P&R Electricity	1,106.20	1,106.20	0.00	Posted
03/25/21	57230	ITSavvy LLC	battery backups for failing units	1,629.85	1,629.85	0.00	Posted
03/25/21	57231	Newage PHM, LLC	04/21 TS#2 Rent (Puente Hills Mall)	7,498.32	7,498.32	0.00	Posted
03/25/21	57232	Pulsar Advertising	12/20 General Marketing & Administration FY20-21	48,202.00	48,202.00	0.00	Posted
03/25/21	57233	Skyline Pest Control	03/21 Monthly Pest Control	95.00	95.00	0.00	Posted
03/25/21	57234	Southern California Edison Co.	02/21 Admin Bldg Electricity	11,017.15	11,017.15	0.00	Posted
03/25/21	57235	Southern California Edison Co.	Pomona Transit center Electricity 02/10-24/21	3,780.07	3,780.07	0.00	Posted
03/25/21	57236	Stantec Architecture	TO8 Arcadia HVAC (A#12) -period ending1/29/21	7,302.00	7,302.00	0.00	Posted
03/25/21	57237	State of California Department of Transportation	04/21 Airspace Lease - 17th & Grand	15,800.00	15,800.00	0.00	Posted
03/25/21	57238	Tri - Signal Integration, Inc.	03/21 Admin Bldg Monthly Monitoring	70.00	70.00	0.00	Posted
03/25/21	57239	Ultimate Maintenance Services, Inc	03/21 Day Porter Services	5,730.00	5,730.00	0.00	Posted
03/25/21	57240	Zones Inc.	website firewall	9,515.53	9,515.53	0.00	Posted
03/26/21	E01747	Bankcard Center-Bank of the West	2/21 Agency credit card usages	10,450.75	0.00	0.00	Posted
03/29/21	E01767	Quadient Finance USA, Inc.	2/21 Postage Supplies	48.17	0.00	0.00	Posted
03/31/21	E01762	Keolis Transit Services LLC	02/1-15 Pomona Contractor services	884,534.49	0.00	0.00	Posted
03/31/21	E01763	Transdev Services, Inc.	02/01-28 E-Bus Charging at Azusa	9,428.21	0.00	0.00	Posted
03/31/21	E01764	Transdev Services, Inc.	3/21 Management Services	166,462.52	0.00	0.00	Posted
03/31/21	E01765	Transdev Services, Inc.	02/1-15 Arcadia Contractor services	1,459,240.47	0.00	0.00	Posted
03/31/21	E01766	Transdev Services, Inc.	02/16-28 Arcadia Contractor services	2,122,613.60	0.00	0.00	Posted
		General Checking		12,794,299.99	2,520,929.82	0.00	



April 30, 2021

To: Executive Board

Subject: **April 2021 Legislative Summary**

Recommendations

1. Receive and file the April 2021 Legislative Summary; and
2. **Adopt support positions on SB 623 (Newman) and AB 917 (Bloom).**

Federal Issues:

On April 9, President Biden released his Fiscal Year (FY) 2022 Discretionary Budget request. Known as the “skinny budget,” this document provides a preview into the Administration’s priorities for the next fiscal year’s budget. President Biden’s budget request largely focuses on K-12 education, medical research, housing, and civil rights. Of the total \$1.62 trillion requested in discretionary spending for FY 2022, \$25.6 billion is included to account for the U.S. Department of Transportation, and \$1 billion is proposed for Better Utilizing Investments to Leverage Development (BUILD) grants, which can fund public transit projects. Some of the key public transportation initiatives included in the President’s Discretionary Budget include \$2.5 billion for Capital Investment Grants, which reflects a 23 percent increase from the FY 2021-enacted amount; \$250 million for transit agencies to purchase low- and no-emission buses, which, when combined with the FAST Act’s assumed \$55 million of contract authority, would provide \$305 million for the Low or No Emission Grant Program and reflects a 69 percent increase from the FY 2021-enacted level; and \$110 million for the Thriving Communities Initiative Pilot, a new transportation equity program designed to “improve access to destinations and foster community vibrancy.” As the priorities included in the President’s “skinny budget” fall under discretionary spending, it should be noted that the majority of surface transportation funding for public transit, which is categorized under mandatory spending, is not captured in this budget.

On March 31, President Biden unveiled details of the American Jobs Plan, an infrastructure plan of roughly \$2 trillion that seeks to tackle the climate crisis by making new physical asset investments, including surface transportation, clean drinking water, and the national electric grid, over the course of eight years. The plan accounts for \$621 billion in new investment for transportation infrastructure and resilience, including \$85 billion for the repair, modernization and expansion of public transportation; \$174 billion for domestic investments



in electric vehicle and battery manufacturing, including investment to replace “50,000 diesel transit buses;” \$20 billion to expand transportation access to increase opportunity, promote affordability, and advance racial equity and environmental justice; \$50 billion in dedicated investments to improve infrastructure resiliency including transportation assets; and \$25 billion for a dedicated fund specifically for large projects that benefit regional or the national economy. Foothill Transit is a member of the California Transit Association, which has been tracking discussion on the infrastructure plan closely and will be engaging with Congress as necessary as the plan moves through Congress to support the inclusion of zero-emission bus investment within the American Jobs Plan.

Foothill Transit continues to communicate with members of our Federal delegation regarding FY 2022 Authorization and Appropriations Community Project Funding requests. At the time this report was written, Foothill Transit completed and submitted requests for the funding of zero-emissions double deck buses with the offices of Congress members Judy Chu, Young Kim, Grace Napolitano, Adam Schiff, and Norma Torres. Further guidance and clarity on the process for Community Project Requests within the Senate are forthcoming.

State Issues:

The California Legislature reconvened from Spring Recess on April 5. April 30 is the Legislature’s last day for policy committees to hear and report to Fiscal Committees for fiscal bills introduced in their house. May 7 is the deadline for policy committees to hear and report to the Floor for non-fiscal bills introduced in their house.

Senate Bill 623 (Newman) would help combat frivolous lawsuits levied against transportation agencies by clarifying existing law to reaffirm the ability of transportation agencies to use personally identifiable information, collected and stored by electronic toll collection electronic transit fare collection systems, for enforcement, collection, and notification activities or for the purpose of establishing and maintaining interoperability of these systems across agencies. Supporting this legislation would protect transportation agencies against the abuse of existing law that has saddled transportation agencies throughout the state with frivolous lawsuits and costly expenses to address them. The ambiguities in the existing law have been exploited and weaponized in recent years against transportation agencies, resulting in more than \$5 million in legal expenses for various transportation agencies throughout the State and potential damage claims in the billions of dollars.



This bill would help protect transportation agencies against current and future litigation by clarifying existing law to ensure transportation agencies statewide can enforce their policies and violations. More specifically, this bill would:

- Expand the definition of “transportation agency” to include contractors, including subcontractors, at any level involved in specified activities related to the operation or management of an electronic toll collection system or electronic transit fare collection system;
- Clarify that interoperability means the sharing of data across multiple transportation agencies for the sole purposes of creating and operating an integrated transit fare payment system, integrated toll payment system or both;
- Adjusts how transportation agencies can provide subscribers a copy of their privacy policy, authorizing provision of a hard copy or an electronic copy;
- Requires the privacy policy to include the process by which a subscriber provides opt-in consent to use their PII and the process for revoking that consent.

Assembly Bill 917 (Bloom) enables transit agencies statewide to install front-facing cameras to help enforce parking violations in transit-only lanes and at bus stops. Supporting this legislation will allow transit agencies, in partnership with parking enforcement agencies, to use this tool to keep bus lanes free of parked cars. The parking citations do not negatively impact a driver’s record, carry the same fine as a parking ticket, and can be appealed. The bill also contains privacy protections and sets noticing requirements for a newly enacted program. Illegal parking in transit-only zones compromises transit operators’ ability to provide safe, reliable, and accessible public transit service. Until the vehicle relocates, transit-only lanes and transit stops are effectively rendered out of service, reducing transit system reliability by slowing down transit vehicle speeds and negatively impacting transit riders and their safety. In Los Angeles County, the Los Angeles County Metropolitan Transportation Authority operates transit-only lanes throughout the county and would utilize this authority to partner with local cities to enforce parking violations along those corridors.

Sincerely,

Yoko J. Igawa
Manager of Government Relations

Doran J. Barnes
Chief Executive Officer



April 30, 2021

To: Executive Board

Subject: **Authorization to Issue Request for Proposals (RFP No. 21-090) for Hydrogen Fueling Solution**

Recommendation

Authorize the Chief Executive Officer to issue Request for Proposals (RFP) No. 21-090 for a Hydrogen Fueling Solution at the Pomona Operations and Maintenance Facility.

Analysis

In October 2020, the Executive Board authorized the CEO to negotiate final terms and conditions and enter into an Agreement with the Center for Technology and the Environment (CTE) for fuel cell consulting services. Since January 2021 the project team has been meeting bi-weekly to begin the development of a hydrogen refueling station plan. The future station is to be designed and built for future fueling (and future procurement) of 20 FCEBs to be put in revenue services by the Fall of 2022.

RFP No. 21-090 will seek proposals from qualified firms to provide design-build services and install a new hydrogen fueling station at the Pomona Operations and Maintenance Facility. The design-build contractor shall be responsible for all work associated with design, permitting, approvals, equipment/material sourcing, construction, installation, and commissioning necessary to install the hydrogen fueling station to support 20 FCEBs.

Foothill Transit's fuel cell consultant has proposed that this procurement be undertaken in three phases under one prime contract: 1) design-build services for a turnkey hydrogen fueling station; 2) operations and maintenance services for three years with two option year periods; and 3) fuel supply for three years with two option year periods.

Some of the deliverables for this contractor include design documents, specifications, station commissioning, warranty documentation, Operating and Maintenance Plan, Hydrogen Safety Plan, performance data, and Process Safety Management Plan for the hydrogen fueling stations.



Budget Impact

Funding for the Design-Build services for a Hydrogen Fueling Station at Foothill Transit's Pomona Operations & Maintenance Facility is included as part of Foothill Transit's FY 2021 Business Plan under capital project No. 0212 Hydrogen Fuel Cell Bus Replacement and Fueling Infrastructure.

Sincerely,

Sharlane R. Bailey
Director of Facilities

Doran J. Barnes
Chief Executive Officer

Chris Pieper
Director of Procurement

Michelle Lopes Caldwell
Director of Finance and Treasurer



April 30, 2021

To: Executive Board

Subject: **Authorization to Issue Request for Qualifications (RFQ NO. 21-091) for Hydrogen Detection and Alarm Systems**

Recommendation

Authorize the Chief Executive Officer to issue a Request for Qualifications (RFQ) No. 21-091 for engineering consulting services to design Hydrogen Detection and Alarm Systems at the Pomona Operations and Maintenance Facility.

Analysis

Adding a fleet of fuel cell buses to the Pomona Operations and Maintenance Facility will require upgrades to the facility to ensure the safety of the Pomona contractor's employees. Upgrades to the facility involve new hydrogen detection and alarm system and modifications to existing ventilations.

RFQ No. 21-091 will seek qualified firms for design consulting services to be responsible for the preparation of design and construction documents for the project, including preliminary and final plans, specifications, and cost estimate for construction.

Deliverables shall include design documents, specifications, as-built project documentation, and construction administrative support during the construction phase. The consultant shall provide a statement of certification indicating the design is in compliance with the requirements of the appropriate jurisdictions. The consultant shall also implement and maintain a quality assurance and quality control (QA/QC) plan during the performance of services.

After design and permitting approvals of the hydrogen detection and alarm systems, an Invitation for Bids (IFB) will be issued and awarded to a qualified construction contractor to perform work.



Budget Impact

Funding is included in the approved FY 2021 Business Plan under capital project No. 0212 Hydrogen Fuel Cell Bus Replacement and Fueling Infrastructure.

Sincerely,

Sharlane R. Bailey
Director of Facilities

Doran J. Barnes
Chief Executive Officer

Chris Pieper
Director of Procurement

Michelle Lopes Caldwell
Director of Finance and Treasurer



April 30, 2021

To: Executive Board

Subject: **Authorization to Issue Request for Proposals for On-Call Price and Cost Realism Services**

Recommendation

Authorize the Chief Executive Officer to issue a Request for Proposals (RFP) for on-call price and cost realism services.

Analysis

In October 2012, Foothill Transit's Executive Board adopted a revision to Foothill Transit's Procurement Policies and Procedures to address task orders under "on-call" contracts. Under the task order concept, each task order is the equivalent of a separate contract whereby the Chief Executive Officer is authorized to approve and execute separate task order amendments to on-call contracts. Executive Board approval is required for any amendments to a single task order when the cumulative value of those amendments exceeds \$100,000.

Foothill Transit has since utilized on-call price realism, cost realism, and cost estimation services as needed for proposals, quotes, and potential contracts such as those for the operation of transit services at the Arcadia-Irwindale and Pomona facilities and general marketing services. The services include detailed price and cost realism analysis to ensure fair and reasonable prices for Foothill Transit contracts. For each of the services, a task order is issued to the consultant with a request that the consultant develop a defined scope of work, cost estimate and schedule.

The contract that Foothill Transit develops with the consultant contains general terms and conditions, and provides that a separate amendment to the base contract will be executed for each task order. The scope of work, schedule and total compensation for those task orders will be negotiated on a case by case basis and are bound by the scope of work required in the RFP and hourly rates negotiated in the base contract.

Foothill Transit's current On-Call Price and Cost Realism Services contract is set to expire October 31, 2021.



Budget Impact

Funding for on-call price and cost realism services will be included in Foothill Transit's FY2022 Business Plan.

Sincerely,

Christopher Pieper
Director of Procurement

Doran J. Barnes
Chief Executive Officer

Michelle Lopes Caldwell
Director of Finance and Treasurer



April 30, 2021

To: Executive Board

Subject: **Exercise of Contract Option - General Marketing Services**

Recommendation

Authorize the Chief Executive Officer to exercise the second of two one-year options to extend Contract No. 17-053 with Pulsar Advertising, Inc., for the provision of general marketing services.

Background

Foothill Transit's current agreement with Pulsar Advertising, Inc., ("Pulsar") took effect on July 1, 2017, with a base term of three years, and two available option years. The first option year was exercised and expires on June 30, 2021. Pulsar has provided general marketing services for Foothill Transit for over 20 years. Since that time, Pulsar has accomplished several projects including the following:

- Three website launches;
- Promotion of the electric bus program and double deck bus launch;
- Multi-campus Class Pass campaigns;
- The Fast Foodies and Art Wheelers destination campaigns;
- Collaborative campaigns with artists and non-profits
- Expanded social media reach and advertising

The recommendation to exercise the second one-year option to extend the contract term to June 30, 2022, is based on Pulsar's performance to date and its continued improvement in service areas such as the general marketing program, strategic media purchasing, Class Pass program and other special services campaigns, digital communication strategy, and customer research. Pulsar continues to provide services that comply with the terms of our contract.



Budget Impact

In consideration of Foothill Transit's Budget and Business Plan, annual not-to-exceed amounts were included in the current contract that was awarded in 2017. The not-to-exceed amount for the second option year of the contract is \$439,023. Funds for general marketing services are programmed annually into Foothill Transit's Budget and Business Plan in the Marketing Department.

Sincerely,

Felicia Friesema
Director of Marketing & Communications

Doran J. Barnes
Chief Executive Officer

Michelle Lopes Caldwell
Director of Finance and Treasurer

Christopher Pieper
Director of Procurement



April 30, 2021

To: Executive Board

Subject: **Post Pandemic Ridership Recovery**

Recommendation

Authorize the Chief Executive Officer to implement a half-price fare program for a period of three months starting in July 2021.

Analysis

The Foothill Transit team is exploring different paths for attracting ridership as the regional pandemic response data improves and our customers begin investigating their commute options. There have been notable and unprecedented impacts to ridership, and consequently fare revenue, as a result of the pandemic. For example, Foothill Transit's average weekday ridership was 39,400 prior to the pandemic. Although ridership has been slowly improving, ridership in the most recent months remains at approximately 44 percent of the pre-pandemic boardings. Prior to the pandemic, annual fare revenues totaled approximately \$16 million. Fare revenues collected in the first three quarters of FY2021 total \$2.19 million. This is approximately 12 percent of pre-pandemic fare revenues.

Transit agencies across the nation are considering new fare pricing options along with practices that focus on public health to rebuild customer confidence in public transit. One pricing option is to offer incentives to customers such as a half-price fare passes proposal. Under this proposal, Foothill Transit would temporarily cut all pass prices in half which includes the 31-day and 1-day passes. One advantage to the proposal is that it will provide temporary financial relief to customers who have been adversely impacted financially by the pandemic.

All customers with a TAP card will be eligible to participate in the half-price fare program. Additionally, Foothill Transit will make 1,000 TAP cards available to customers at no charge so they can take advantage of the program. The modified fare table is shown below:



31-Day Pass	Current	New
Local		
Adult	\$60.00	\$30.00
Student	\$40.00	\$20.00
Senior/Persons with Disabilities/Medicare	\$30.00	\$15.00
Silver Streak		
Adult	\$110.00	\$55.00
Student	\$85.00	\$42.50
Senior/Persons with Disabilities/Medicare	\$55.00	\$27.50
Express		
All Rider Class	\$180.00	\$90.00
1-Day Pass - Valid on Local and Silver Streak services		
Adult	\$6.00	\$3.00
Senior/Persons with Disabilities/Medicare	\$3.00	\$1.50

Marketing and Communications

A discounted sale of any kind of Foothill Transit pass would be very noteworthy, in part, because it is unprecedented. Foothill Transit has never discounted any fare media aside from mandated discounts for students, seniors, and people with disabilities. With a proposed launch date of July 1, 2021, a heavy campaign push would begin in June and continue through the proposed 90-day period of the sale. The goals for this campaign would be to increase ridership, increase fare revenues, be a part of mobility planning as businesses reopen, and to be a supportive community partner responding to and facilitating the reemergence of the region’s new normal. Core activities would be digital with heavy on-board messaging and extensive outreach to employee transportation coordinators at key businesses along commuter routes. The current tagline for this sale is, “Everything must go!” as a nod to an advertising cliché that we are redefining with the reboot of local businesses in mind.

Budget Impact

The impacts of the half-price fare program will be experienced during the first three months of FY2022. Because of low ridership, fare revenue has decreased significantly. Fortunately funding has been available from the federal relief programs to offset fare losses. It is hoped that increases in ridership will offset much of the revenue that will be forgone during this temporary fare reduction.

Sincerely,

Felicia Friesema
Director of Marketing and Communications

Doran J. Barnes
Chief Executive Officer



April 30, 2021

To: Executive Board

Subject: **Supplemental Law Enforcement Services - Los Angeles County Sheriff's Department**

Recommendation

Authorize the Chief Executive Officer to enter into a five-year Agreement with the Los Angeles County Sheriff's Department for Supplemental Law Enforcement Services to be performed on an as-needed basis at a cost of \$200,000 per year.

Analysis

Foothill Transit desires to continue Supplemental Law Enforcement Services with the Los Angeles County Sheriff's Department (LASD). The scope of services would be for LASD to continue uniformed law enforcement services to Foothill Transit on an "as-needed" basis to address special problems or challenges that are beyond the capacity or authority of Foothill Transit personnel. The current five-year Agreement between Foothill Transit and LASD is set to expire on June 30, 2021.

The duties requested of LASD include but are not limited to, conducting investigations of vandalism, routine transit patrol, mitigation of fare evasion, and any other general law enforcement activities related to public transportation within the confines of the County and neighboring counties related to the Foothill Transit service territory.

The dates of service requested and approximate number of personnel provided would be mutually agreed upon in writing between the Sheriff's Department and Foothill Transit. Under the proposed contract, service shall resume on July 1, 2021 and terminate on June 30, 2026, unless sooner terminated or extended in whole or in part as provided for in the agreement. Either party would be able to terminate the agreement with or without cause by giving not less than 60 calendar days' advance written notice to the other party. The agreement will allow Foothill Transit specific hours of law enforcement services per year to address any security or crime-related concerns that may arise during the next five fiscal years.

Many of the issues transit staff address on a daily basis are related to homelessness. On a typical day, bus operators and staff observe trespassing,



abandoned property, alcohol/narcotics usage, and unruly passengers to name a few. We can continue to proactively address these issues through smart and collaborative efforts with not only the supplemental law enforcement services of LASD, but also with a broader law enforcement reach throughout the entire region. This is particularly important considering Foothill Transit's footprint in the unincorporated areas as well as the 22 incorporated cities it serves.

For the past three years, law enforcement in the region has partnered with the Department of Mental Health (LACDMH), Los Angeles Homeless Services Authority (LAHSA), and other interested parties to address issues related to Persons Experiencing Homelessness via the Homeless Outreach Services Team (H.O.S.T.) concept. This program primarily addresses the basic social aspects of homelessness mainly through outreach to shelter, food, and mental health resources.

The court has indicated municipal ordinances that punish homelessness due to *status* are not enforceable and may violate individuals' constitutional rights; however, ordinances that enforce *behavior* are acceptable. Since the homelessness crisis impacts public safety, it is important to establish a person(s) ability to help themselves and/or willingness to go to an available shelter. Law enforcement officers routinely ask persons experiencing homelessness questions that allow resource agencies to track those person(s) offered assistance, but who refuse or are unwilling to accept them. The Foothill Transit team can effectively use law enforcement services to play a role in providing outreach, while addressing public nuisance issues reported by the operators, staff, and the ridership community.

In certain cases, Foothill Transit can authorize law enforcement officers to arrest trespassers; however recent criminal filing changes at the Los Angeles County District Attorney's office make it increasingly challenging for criminal prosecution for these types of crimes. Nonetheless, Foothill Transit staff continues to use this approach when needed.

Homelessness is a serious cross-jurisdictional problem throughout the region and it has impacted quality of life in the communities we serve. As our staff works together with law enforcement, we can collaboratively keep a safe and clean transit system while still offering outreach for persons experiencing homelessness.



Recently, Foothill Transit staff and contractor personnel received training on this topic as well as the new procedures related to abandoned property and encampments on Foothill Transit owned property. Additionally, we requested the services of the previously mentioned Homeless Outreach Services Team (H.O.S.T.) program at the Pomona Transit Center and Azusa Intermodal Transit Center, as well as on specific bus routes where we have received reports of problematic behavior by persons experiencing homelessness.

In preparation for this staff report, staff met with LASD personnel and we also included Pomona PD command staff since the Pomona Transit Center is in its jurisdiction. We requested both agencies work collaboratively in directed patrols throughout the Foothill Transit system and future plans include exploring a supplemental services agreement between Foothill Transit and the City of Pomona, similar to the one presented today. This approach in conjunction with the H.O.S.T. team is designed to increase law enforcement presence on our system while using best practices addressing persons experiencing homelessness.

Budget Impact

Funding for the LASD supplemental law enforcement services is included in the Customer Service and Operations section of the Proposed FY 2022 Business Plan. There is no cost associated with the Homeless Outreach Services Team and finally; staff will return to the Board for approval if a similar agreement with the City of Pomona proves viable.

Sincerely,

John Curley
Chief of Safety and Security

Doran J. Barnes
Chief Executive Officer