



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, March 29, 2019
7:45 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Calaycay at 7:51 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Fish.

Chair Calaycay welcomed newly appointed Governing Board Members from the City of West Covina, Mayor Pro Tem Tony Wu, and from the City of El Monte, Councilmember Jessica Ancona.

3. FOCUS ON SAFETY

Roberto Estrella, Safety Compliance Coordinator, presented a safety message on ergonomics.

4. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Charlie Rosales, Member Robert Torres, Member Nancy Tragarz, Member Uriel Macias, Member Gary Boyer, Member Albert Ambriz, Member Tony Wu, Member Richard Barakat, Member Tzeitel Paras-Caracci, Member Becky Shevlin, Member Margaret McAustin, Member Nanette Fish, Member Carol Herrera, Member Jessica Ancona, Member Cory Moss, Member Valerie Munoz, Member Hector Delgado, Member Sam Pedroza, Member Jimmy Lin, Member Cynthia Sternquist

Absent: Member Emmett Badar, Member Ricardo Pacheco, Member Roger Chandler



5. **REVIEW & APPROVAL OF THE MINUTES**

Approval of the minutes for the Governing Board Meeting of January 25, 2019.

Motion by Member Rosales, second by Member McAustin, the minutes for the Regular Meeting of January 25, 2019 were approved. Motion carried 21-0.

6. **APPROVAL OF AGENDA**

After discussion, by Common Consent, and there being no objection, the Board approved the agenda as presented.

7. **PRESENTATIONS**

7.1 Contractors' Employee Recognition

Bill Jackson, General Manager, introduced the Arcadia location Transdev employees of the month.

Anastasia Angelo-Encinas - Employee of the Month
Gary Su - Operator of the Month

Diane Williams, Operations Manager, introduced the Pomona location Keolis employees of the month.

Robert Avitia - Employee of the Month
Carlos Velasquez - Operator of the Month

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month.

8. **PUBLIC COMMENT**

Eric Reese, member of the public, addressed the Governing Board. Mr. Reese spoke on a proposal to help increase on time performance on the Silver Streak and on ways to reduce delays when buses travel on the 10 Freeway ExpressLanes.



CONSENT CALENDAR

9. **JANUARY 2019 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through January 31, 2019. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of January 31, 2019, for the fiscal year ending June 30, 2019.

Motion by Member Shevlin, second by Member Fish, to receive and file.
Motion carried 21-0.

10. **FEBRUARY 2019 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through February 28, 2019. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of February 28, 2019, for the fiscal year ending June 30, 2019.

Motion by Member Shevlin, second by Member Fish, to receive and file.
Motion carried 21-0.

11. **JANUARY 2019 PERFORMANCE INDICATORS REPORT**

Recommendation: Receive and file the January 2019 Performance Indicators Report.

Motion by Member Shevlin, second by Member Fish, to receive and file.
Motion carried 21-0.

12. **REQUEST TO SEEK PUBLIC HEARING FOR LINE 291 ROUTE SEGMENT ELIMINATION**

Recommendation: Authorize the Executive Director to seek public input and conduct a public hearing regarding the proposed Line 291 route segment elimination.

Motion by Member Shevlin, second by Member Fish, to authorize. Motion carried 21-0.



13. **TRANSIT STORE QUARTERLY REPORT**

Recommendation: Receive and file the Transit Store Quarterly Report.

Motion by Member Shevlin, second by Member Fish, to receive and file.
Motion carried 21-0.

14. **FINANCIAL STABILITY POLICY FY2019-2020 FINANCIAL STRATEGIES**

Recommendation: Approve the annual Financial Stability Policy update to include the FY2019-2020 financial strategies for budget planning.

Motion by Member Shevlin, second by Member Fish, to approve. Motion carried 21-0.

REGULAR AGENDA

15. **RECESS MEETING FOR SPECIAL ELECTION FOR CLUSTER 2 (AZUSA, BALDWIN PARK, COVINA, GLENDORA, IRWINDALE, WEST COVINA) TO ELECT EXECUTIVE BOARD MEMBER (SHOULD THE ELECTION OF AN EXECUTIVE BOARD ALTERNATE ALSO BE REQUIRED, THAT ELECTION WILL ALSO BE HELD)**

Chair Calaycay announced that there was a quorum of Cluster 2 present, and the meeting was recessed so that Cluster 2 could meet and conduct an election.

16. **ANNOUNCE THE SPECIAL ELECTION RESULTS FOR CLUSTER 2**

Member Boyer (Glendora) announced that he was elected to serve as Executive Board Member and Member Ambriz (Irwindale) was elected to serve as Executive Board Alternate for Cluster 2.

17. **2019 Foothill Transit Bus Roadeo Results**

Recommendation: Receive and file the 2019 Foothill Transit Bus Roadeo Results.

Tanya Pina, Operations Contract and Customer Service Manager, presented this item.

Ms. Pina reported that Foothill Transit's Annual Bus Roadeo was held on March 2 at the Arcadia Operations and Maintenance Facility. Twenty-two



operators and five maintenance teams competed. In the coach operator competition, the winner was Transdev's Daniel Hernandez, and in the maintenance competition, the winners were Transdev's maintenance team and 2018 International Bus Roadeo champions, Fernando Murrieta, Stephen Leung, and Tracy Nicometo.

The winners will go on to compete in the Southern California Regional Bus Roadeo on April 13, and represent Foothill Transit at the APTA International Bus Roadeo in May 2019.

Received and filed.

18. **CLUSTER 5 ELECTION NOTIFICATION**

Recommendation: Receive notification of Cluster 5 Election to be held on May 31, 2019.

Christina Lopez, Board Secretary, presented this item.

Ms. Lopez provided Cluster 5 notification of the upcoming cluster election scheduled to take place at the May 31, 2019 Foothill Transit Annual Governing Board Meeting. Cluster 5 is the Los Angeles County cluster and Governing Board Members are appointed by Los Angeles County Supervisors Barger, Hahn, and Solis. The current Executive Board Member is Sam Pedroza and the Executive Board Alternate is Cynthia Sternquist. Governing Board Members elected to the Executive Board seats will serve a 3-year term, which runs through May 2022.

On April 29, 2019, a Notification of Interest Form will be emailed to Cluster 5 Governing Board Members. May 13, 2019, is the due date to submit a completed Notification of Interest Form. On May 14, 2019, completed Notifications of Interest Forms will be emailed to members for their consideration. The Notification of Interest Form is optional and is not required in order to be elected to the Executive Board.

Notification was provided related to the Cluster 5 Election that will take place on May 31, 2019.

19. **FOOTHILL TRANSIT PROGRAM UPDATES**

19.1. **Metrolink Services**

LaShawn King Gillespie, Director of Customer Service and Operations,



introduced Metrolink Acting Senior Government Relations Manager Alex Davis. Mr. Davis thanked the Governing Board for allowing Metrolink staff to provide an update on Metrolink operations. Mr. Davis introduced Customer Service Supervisor Gina Mack, Public Affairs Manager Sylvia Novoa, and Deputy Chief Operating Officer Rod Bailey.

Mr. Bailey provided an update on Metrolink services, projects, and programs. He also reported on unplanned and planned service interruptions. When service interruptions take place, Metrolink depends on agencies like Foothill Transit to assist them with bus bridges. The services of Uber and Lyft are also utilized during service interruptions. Vice Chair Herrera expressed her concern that when Metrolink trains breakdown, Metrolink riders board Foothill Transit express buses that Foothill Transit regular customers were going to board to travel to Downtown Los Angeles. Foothill Transit customers end up getting displaced and are late getting to work. She asked if Metrolink uses buses from other agencies during service interruptions. Vice Chair Herrera stated that she receives a lot of feedback from Foothill Transit customers that are not happy. Mr. Bailey indicated that they work with LA Metro and private entities. Metrolink uses a priority sheet depending on the service area. Metrolink is working on improving communications when service interruptions occur. If bus bridges are not being called for, their customers are being directed to take alternate transportation and Metrolink is working to improve notification to advise agencies in regards to the influx of customers.

Ms. Gillespie reported that a very productive meeting was held and moving forward Foothill Transit hopes to be provided earlier notice of service interruptions so that bus bridge requests can be fulfilled, which would not impact Foothill Transit customers. She also indicated that the Memorandum of Understanding, which is for bus bridge service and a transfer agreement is being reviewed to ensure that the financial aspect is covered. Mr. Reese, member of the public, shared his suggestions and ideas on how Foothill Transit can respond to Metrolink service interruptions and raise needed revenue.

19.2. **Operations Contractor Update – Transdev**

LaShawn King Gillespie, Director of Customer Service and Operations, reported that Transdev has been providing operations and maintenance service at the Foothill Transit Arcadia Operations and Maintenance Facility since 2014. The local contracted team continues to be supported by the international, corporate, and regional Transdev



team. Transdev is an international public transport operator, which provides 11 million passenger trips everyday through public, shared, private, city, and rural transport systems in 20 countries. Yesterday, members of Transdev's international, national, and local team met with Foothill Transit staff to discuss the future of mobility.

Bill Jackson, Transdev General Manager for the Arcadia facility, introduced Transdev President Michael Setzer. Mr Setzer thanked the Governing Board for their partnership and thanked the Foothill Transit staff for a very informative meeting. He introduced Transdev Director of Strategies and Transformation Anne de Bagneux and Transdev Group Chief Development Officer Henrik Behrens; both addressed the Governing Board.

19.3. **Double Decker Electric Bus**

Roland Cordero, Director of Maintenance and Vehicle Technology provided an update on the double decker electric bus project with Alexander Dennis. Foothill Transit will be the first transit agency in the nation with battery electric double decker buses by the end of 2019. For the past two years' Foothill Transit and Alexander Dennis engineers have been working on the design of the bus. Most recently, Foothill Transit staff was in Millbrook, United Kingdom to check on the status on the project. Mr. Cordero shared a video of the recent visit.

19.4. **duarteEbus**

Joe Raquel, Director of Planning reported that starting on April 1, 2019 Foothill Transit would begin operations of Duarte's two bus lines. The service will be operated with all electric buses. It will be the first all-electric bus service in Southern California. Mr. Raquel shared a video of the work that took place prior to the launching of the service. Governing Board Member Paras-Carracci extended an invite to her fellow Governing Board Members to join her on April 1st for the first bus run at 5:40 a.m.

19.5. **Marketing & Communications**

Felicia Friesema, Director of Marketing and Communications reported that the Marketing staff is working on a myriad of campaigns and projects. Current projects include Class Pass monitoring and communications, prepping for Hollywood Bowl, LA County Fair, the addition to Azusa Pacific to the Class Pass family, fall Rose Bowl



Service, and the fall service change.

A project recently launched is the destinations focused Art Wheelers campaign. The campaign launched with the new spring bus book, and focuses on artful locations throughout the San Gabriel and Pomona Valleys that are reachable by Foothill Transit service. The short-form videos are shared on the Foothill Transit website, social media channels, and staff has reached out to public access stations to air them. An Art Wheelers episode was played for the Governing Board Members.

20. **EXECUTIVE DIRECTOR COMMENT**

Comments by Mr. Doran J. Barnes, Executive Director, Foothill Transit.

Mr. Barnes reported the following:

- Recognized Denise Martinez for the excellent work she's been doing in putting together many of the videos seen today.
- Foothill Transit will be participating in Earth Day events in the City of Claremont on April 14, 2019 and at the City of Pasadena on April 20, 2019.
- The next meeting of the Governing Board will be the Annual Governing Board Meeting on May 31, 2019. The Governing Board will consider the budget and business plan, the election of officers will also take place.
- Welcomed a new member of the Foothill Transit family, Director of Procurement Chris Pieper welcomed daughter Julia Rose Pieper who was born on March 21. Grandpa Darold Pieper is also very proud.
- Also, congratulated Executive Board Member Rick Barakat on welcoming a grandson.
- Foothill Transit was one of two presenting sponsors for the first STEAM event at Fairplex.
- Discussion have taken place with Cal Poly Pomona about transit service and the possible introduction of Class Pass.

21. **GOVERNING BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Barakat recognized Keolis, Foothill Transit's contractor out of the Pomona facility for hiring about three students from Pomona High School's workability program.



- Member Rosales thanked Eric Reese, who provided public comment, for thinking outside the box and presenting solutions.
- Chair Calaycay announced that the meeting would be adjourned in the memory of Kenneth Hiroshi Igawa, father of Yoko Igawa, Manager of Public Affairs.

22. **ADJOURNMENT**

Adjournment for the March 29, 2019 Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board Meeting adjourned in the memory of Kenneth Hiroshi Igawa at 9:18 a.m.